ORANGE COUNTY
Local Agency
Formation Commission

7a | Consent Calendar

DRAFT MINUTES

OC LAFCO REGULAR MEETING

Wednesday, August 12, 2026
8:15 a.m.

County Administrative North (CAN)
First Floor Multipurpose Room 101
400 W. Civic Center Drive, Santa Ana, CA 92701
Members of the public may access the audio/video live-streamed meeting at:
https://youtube.com/live/RE-6DEQvBZw?feature=share

1. CALL TO ORDER

Chair Bucknum called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:15 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Davert led the Pledge of Allegiance.

3. BOARD APPOINTMENTS – COMMISSIONERS DAVERT, FRESHLEY, AND McGREGOR

The Executive Officer noted the recent board appointments, and the Oaths of Office were administered for the new appointments by Commission Clerk Cheryl Carter-Benjamin.

4. ROLL CALL

The following Commissioners were present:

City Members
Wendy Bucknum **(Chair)**
Carol Moore **(Alt.)**

Special District Members
Douglass Davert
James Fisler **(Vice Chair)**
Kathryn Freshley **(Alt.)**

Public Members
Derek J. McGregor
Lou Penrose **(Alt.)**

The following staff members and general counsel were present:

- Executive Officer Luis Tapia
- Policy Analyst I Aimee Diaz
- Policy Analyst I Leo Lara
- Commission Clerk Cheryl Carter-Benjamin
- General Counsel Scott Smith

5. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION (Received After Agenda Distribution)

The Commission Clerk noted that no supplemental communication was received.

6. PUBLIC COMMENT

Chair Bucknum requested public comments on any non-agenda items. The Commission Clerk noted that there were no requests to speak from the public.

Chair Bucknum closed the hearing of public comments.

7. CONSENT CALENDAR

Chair Bucknum called for requests to pull the consent calendar item for discussion. There were no requests from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Bucknum** called for a motion on the items. **Commissioner McGregor** moved to approve the consent calendar, and **Commissioner Davert** seconded the motion.

7a. – June 10 - Regular Commission Meeting Minutes
7b. – Local Agency Investment Fund (LAIF) Account Update

MOTION:	**Approve Consent Calendar. (Derek J. McGregor)**
SECOND:	**Douglass Davert**
FOR:	**Derek J. McGregor, Douglass Davert, James Fisler, Carol Moore, Wendy Bucknum**
AGAINST:	**None**
ABSTAIN:	**None**

MOTION PASSED: 5-0.

8. PUBLIC HEARING

8a. – Municipal Service Review and Sphere of Influence Reviews for North Region (MSR 25-08 and SOI 25-09)

Policy Analyst Aimee Diaz presented the staff report and noted that a 30-day public review and comment period was conducted for the North MSR Region Public Draft. Ms. Diaz noted that staff received comments from some of the affected agencies and the comments were incorporated into the MSR. Ms. Diaz introduced Mark Sawicki from RSG, Inc., who provided a presentation on the North MSR Region. Mr. Sawicki provided an overview of the MSR/SOI Reviews and staff recommendations for Commission consideration, and introduced Yutong Bo, Research Assistant, who was also available for any questions.

Chair Bucknum opened the public hearing. The Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Bucknum** closed the public hearing.

Chair Bucknum called for Commission discussion on the item. **Commissioner Davert** shared his unique perspective as a Commissioner and staff member of the Yorba Linda Water District who participated in the MSR process. He noted the MSR process was efficient and easy to navigate. Commissioners made general comments and asked staff whether the MSRs were presented to public officials or if any agency had requested a presentation. Mr. Tapia noted that staff has not received a request for a presentation, but staff is available if an agency requests one. **Chair Bucknum** called for a motion on the item. **Commissioner Moore** motioned to approve the staff recommended actions, and **Commissioner Davert** seconded the motion.

MOTION:	**Receive and file the Municipal Service Review and Sphere of Influence Update for the North MSR Region; Approve OC LAFCO Resolution No. MSR 25-08 adopting the Municipal Service Review Statement of Determinations for the North MSR Region; Approve OC LAFCO Resolution No. SOI 25-09 adopting the Sphere of Influence Statement of Determinations and reconfirming the sphere of influence for the cities and special districts identified in the Resolution; and Approve the Notices of Exemption for MSR 25-08 and SOI 25-09. (Carol Moore)**
SECOND:	**Douglass Davert**
FOR:	**Carol Moore, Douglass Davert, James Fisler, Derek J. McGregor, Wendy Bucknum**
AGAINST:	**None**
ABSTAIN:	**None**

MOTION PASSED: 5-0.

9. COMMISSION DISCUSSION AND ACTION

9a. – Fiscal Year 2025-2026 Year-End Comprehensive Report
Executive Officer Luis Tapia presented the staff report and noted that it is a receive and file report.

Chair Bucknum called for Commission discussion and public comments. Commissioners made general comments, and the Commission Clerk noted that there were no public requests to speak on the item. **Chair Bucknum** noted this is a receive and file report and requires no action by the Commission.

9b. – Legislative Report (August 2026)
Policy Analyst Aimee Diaz presented the staff report and noted that it is a receive and file report.

Chair Bucknum called for Commission discussion and public comments. There was no Commission discussion, and the Commission Clerk noted that there were no public requests to speak on the item. **Chair Bucknum** noted this is a receive and file report and requires no action by the Commission.

9c. – OC LAFCO Office Lease Agreement Update
Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration.

Chair Bucknum called for Commission discussion on the item. Commissioners made general comments and asked clarifying questions, and the Commission Clerk noted that there were no public requests to speak on the item. **Chair Bucknum** called for a motion on the item. **Commissioner Davert** moved to approve the staff recommended actions, and **Commissioner McGregor** seconded the motion.

MOTION:	**Authorize the Executive Officer to negotiate a lease agreement with the Orange County Transportation Authority and present the agreement for Commission consideration during the October meeting. (Douglass Davert)**
SECOND:	**Derek J. McGregor**
FOR:	**Douglass Davert, Derek J. McGregor, James Fisler, Carol Moore, Wendy Bucknum**
AGAINST:	**None**
ABSTAIN:	**None**

MOTION PASSED: 5-0.

10. COMMISSIONER COMMENTS

Commissioners made general comments.

11. EXECUTIVE OFFICER'S REPORT

The Executive Officer provided the following updates:

- Mr. Tapia noted that a 101 OC LAFCO presentation was provided to the Grand Jury.
- Mr. Tapia informed the Commission that Robert Grantham, General Manager of the Santa Margarita Water District (SMWD), will provide a presentation during the September meeting focused on the progress regarding the approved annexation of the San Juan Capistrano water and wastewater systems to SMWD.

12. INFORMATIONAL ITEMS & ANNOUNCEMENTS

No informational items or announcements.

13. CLOSED SESSION

The Commission adjourned to closed session at 8:59 a.m. on the following items:

a.) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code section 54957
Title: Executive Officer

b.) CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: Commission Chair Wendy Bucknum
Unrepresented employee: Executive Officer

The Commission reconvened in open session at 9:15 a.m. General Counsel Scott Smith noted that the Commission discussed the closed session items and direction from the Commission to the Chair, and counsel was provided with no reportable actions.

14. ADJOURNMENT OF THE REGULAR COMMISSION MEETING

Chair Bucknum adjourned the Regular Commission Meeting at 9:16 a.m. to September 9, 2026.

Wendy Bucknum, Chair
Local Agency Formation Commission of Orange County

ATTEST:

By: ________________________________
Cheryl Carter-Benjamin
Commission Clerk