

## FINAL MINUTES

### OC LAFCO REGULAR MEETING

**Wednesday, November 12, 2025**  
**8:15 a.m.**

**County Administrative North (CAN)**  
**First Floor Multipurpose Room 101**  
**400 W. Civic Center Drive, Santa Ana, CA 92701**

**Members of the public may access the audio/video live-streamed meeting at:**  
[https://youtube.com/live/p49wpaNxyH4?feature=s\\_hare](https://youtube.com/live/p49wpaNxyH4?feature=s_hare)

#### **1. CALL TO ORDER**

**Chair Wagner** called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:15 a.m.

#### **2. PLEDGE OF ALLEGIANCE**

**Commissioner Moore** led the Pledge of Allegiance.

#### **3. ROLL CALL**

The following Commissioners were present:

City Members  
Wendy Bucknum  
Peggy Huang  
Carol Moore **(Alt.)**

County Member  
Donald P. Wagner **(Chair)**

Special District Members  
James Fisler  
Kathryn Freshley **(Alt.)**

Public Members  
Derek J. McGregor  
Lou Penrose **(Alt.)**

The following staff members and general counsel were present:

- Executive Officer Luis Tapia
- Policy Analyst I Aimee Diaz
- Policy Analyst I Leo Lara
- General Counsel Scott Smith

**4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION  
(Received After Agenda Distribution)**

The Executive Officer noted that no supplemental communication was received.

**5. PUBLIC COMMENT**

**Chair Wagner** requested public comments on any non-agenda items. The Executive Officer noted that there were no requests to speak from the public.

**Chair Wagner** closed the hearing of public comments.

**6. CONSENT CALENDAR**

**Chair Wagner** called for requests to pull the consent calendar item for discussion. There were no requests from Commissioners, and the Executive Officer noted that there were no requests from the public to speak on the item. **Commissioner McGregor** motioned for approval of the consent calendar, and **Vice Chair Bucknum** seconded the motion.

**6a. – October 8, 2025 - Regular Commission Meeting Minutes**

**MOTION:** Approve Consent Calendar. (Derek J. McGregor)  
**SECOND:** Wendy Bucknum  
**FOR:** Derek J. McGregor, Wendy Bucknum, James Fisler, Kathryn Freshley, Peggy Huang, Donald P. Wagner  
**AGAINST:** None  
**ABSTAIN:** None

**MOTION PASSED: 6-0.**

**7. PUBLIC HEARING**

**Chair Wagner** noted that there were no public hearing items scheduled for consideration by the Commission.

**8. COMMISSION DISCUSSION AND ACTION**

**8a. – Fiscal Year 2024-25 OC LAFCO Audited Financial Statements**

Executive Officer Luis Tapia introduced Jennifer Farr, Partner with Davis Farr LLP, who presented an overview of the agency's audited financial statements for the Fiscal Year ending June 30, 2025. Ms. Farr stated that an unqualified opinion was issued for the FY 2024-2025

OC LAFCO audit dated October 29, 2025, which is the highest level of opinion financial statements can receive.

**Chair Wagner** called for Commission discussion and public comments. There was no noted discussion from Commissioners, and the Executive Officer noted that there were no requests from the public to speak on the item. **Chair Wagner** noted this is a receive and file report and requires no action by the Commission.

**8b. – OC LAFCO Post-Municipal Service Review (MSR) Survey**

Policy Analyst Aimee Diaz presented the staff report and noted that this is a receive and file report.

**Chair Wagner** called for Commission discussion and public comments. Commissioners made general comments and asked clarifying questions, and the Executive Officer noted that there were no requests from the public to speak on the item. **Chair Wagner** noted this is a receive and file report and requires no action by the Commission.

**8c. – 2026 Meeting and Events Calendar**

Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration. Mr. Tapia noted that the Commission Regular Meeting scheduled for November 2026 will take place on the third Wednesday of the month, due to Veterans Day being on the second Wednesday of the month.

**Chair Wagner** called for Commission discussion and public comments. Commissioners made general comments, and **Commissioner Freshley** requested that staff add the dates for the CALAFCO 2026 Annual Conference to the Calendar. Executive Officer Luis Tapia noted that the dates of the CALAFCO annual conference would be added to the calendar and that there were no public requests to speak on the item. **Chair Wagner** called for a motion on the item. **Commissioner Huang** motioned to approve the recommended action with the recommended change to add the dates of the CALAFCO annual conference, and **Commissioner McGregor** seconded the motion.

**MOTION:** **Adopt the 2026 Meeting and Events Calendar with the recommended change to add the dates of the CALAFCO annual conference. (Peggy Huang)**  
**SECOND:** **Derek J. McGregor**  
**FOR:** **Peggy Huang, Derek J. McGregor, Wendy Bucknum, James Fisler, Kathryn Freshley, Donald P. Wagner**  
**AGAINST:** **None**  
**ABSTAIN:** **None**

**MOTION PASSED: 6-0.**

**8d. – Update on Alliance of Local Agency Formation Commissions**

Policy Analyst Aimee Diaz presented the staff report and noted that it is a receive and file report.

**Chair Wagner** called for Commission discussion and public comments. Commissioners made general comments and asked clarifying questions, and the Executive Officer noted that there were no requests from the public to speak on the item. **Chair Wagner** noted this is a receive and file report and requires no action by the Commission.

**8e. – Cancellation of December 2025 Regular Meeting**

Executive Officer Luis Tapia noted that there were no actionable items for the Commission's consideration for December and recommended the cancellation of the scheduled December 10, 2025, regular meeting.

**Chair Wagner** called for Commission discussion. There was no noted discussion from Commissioners. **Chair Wagner** called for a motion on the item. **Commissioner Huang** motioned for the cancellation of the December 10, 2025, regular meeting and **Vice Chair Bucknum** seconded the motion.

**MOTION:** Cancellation of the December 10, 2025 Regular Meeting. (Peggy Huang)  
**SECOND:** Wendy Bucknum  
**FOR:** Peggy Huang, Wendy Bucknum, James Fisler, Kathryn Freshley, Derek J. McGregor, Donald P. Wagner  
**AGAINST:** None  
**ABSTAIN:** None

**MOTION PASSED: 6-0.**

**9. COMMISSIONER COMMENTS**

Commissioners made general comments.

**10. EXECUTIVE OFFICER'S REPORT**

Executive Officer Luis Tapia provided a summary of the City of San Diego's recently proposed water and wastewater rate adjustments, as requested by the Commission during the October meeting.

**11. INFORMATIONAL ITEMS & ANNOUNCEMENTS**

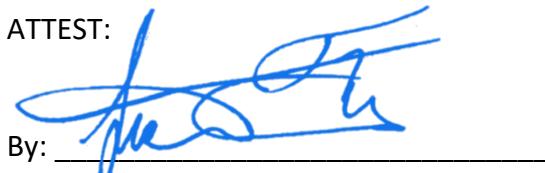
**Chair Wagner** noted that there were no informational items or announcements.

## **12. ADJOURNMENT OF THE REGULAR COMMISSION MEETING**

**Chair Wagner** adjourned the Regular Commission Meeting at 8:43 a.m. to January 14, 2026.

Donald P. Wagner, Chair  
Local Agency Formation Commission of Orange County

ATTEST:



By: \_\_\_\_\_

Luis Tapia  
Executive Officer