

DRAFT MINUTES

OC LAFCO REGULAR MEETING

Wednesday, October 8, 2025
8:15 a.m.

County Administrative North (CAN)
First Floor Multipurpose Room 101
400 W. Civic Center Drive, Santa Ana, CA 92701

Members of the public may access the audio/video live-streamed meeting at:
<https://youtube.com/live/E27Lso2lh7c?feature=share>

1. CALL TO ORDER

Vice Chair Bucknum called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:17 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Fisler led the Pledge of Allegiance.

3. ROLL CALL

The following Commissioners were present:

City Members

Wendy Bucknum
Peggy Huang
Carol Moore **(Alt.)**

Special District Members

Douglass Davert
James Fisler
Kathryn Freshley **(Alt.)**

Public Members

Derek J. McGregor
Lou Penrose **(Alt.)** (arrived at 8:20 a.m.)

The following staff members and general counsel were present:

- Interim Executive Officer Luis Tapia
- Policy Analyst I Aimee Diaz
- Policy Analyst I Leo Lara
- Commission Clerk Cheryl Carter-Benjamin

- General Counsel Scott Smith

4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION (Received After Agenda Distribution)

The Commission Clerk noted that no supplemental communication was received.

5. PUBLIC COMMENT

Vice Chair Bucknum requested public comments on any non-agenda items. The Commission Clerk noted that there were no requests to speak from the public.

Vice Chair Bucknum closed the hearing of public comments.

6. CONSENT CALENDAR

Vice Chair Bucknum called for requests to pull the consent calendar item for discussion. There were no requests from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Commissioner McGregor** motioned for approval of the consent calendar, and **Commissioner Davert** seconded the motion.

6a. – September 17, 2025 - Regular Commission Meeting Minutes

6b. – Legislative Report (October 2025)

MOTION: Approve Consent Calendar. (Derek J. McGregor)
SECOND: Douglass Davert
FOR: Derek J. McGregor, Douglass Davert, James Fisler,
Peggy Huang, Wendy Bucknum
AGAINST: None
ABSTAIN: None

MOTION PASSED: 5-0.

7. PUBLIC HEARING

Vice Chair Bucknum noted that there were no public hearing items scheduled for consideration by the Commission.

8. COMMISSION DISCUSSION AND ACTION

8a. – Fiscal Year 2025-26 Quarterly Financial Report (First Quarter)

Interim Executive Officer Luis Tapia presented the staff report and recommended actions for Commission consideration.

Vice Chair Bucknum called for Commission discussion and public comments. There was no noted discussion from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Vice Chair Bucknum** called for a motion on the item. **Commissioner Davert** motioned to approve the recommended staff action, and **Commissioner McGregor** seconded the motion.

Commissioner Penrose arrived at 8:20 a.m. during this agenda item.

MOTION: Receive and file the Fiscal Year 2025-2026 Quarterly Financial Report (*First Quarter*). (Douglass Davert)
SECOND: Derek J. McGregor
FOR: Douglass Davert, Derek J. McGregor, James Fisler, Peggy Huang, Wendy Bucknum
AGAINST: None
ABSTAIN: None

MOTION PASSED: 5-0.

8b. – OCERS FY 2026-27 Contribution Rates

Interim Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration.

Vice Chair Bucknum called for Commission discussion and public comments. There was no noted discussion from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Vice Chair Bucknum** called for a motion on the item. **Commissioner Davert** motioned to approve the staff recommended action, and **Commissioner Fisler** seconded the motion.

MOTION: Adopt Resolution No. CP 25-07 approving the contribution rates adopted by OCERS for Fiscal Year 2026-27. (Douglass Davert)
SECOND: James Fisler
FOR: Douglass Davert, James Fisler, Peggy Huang, Derek J. McGregor, Wendy Bucknum,
AGAINST: None
ABSTAIN: None

MOTION PASSED: 5-0.

8c. – Adoption of a Resolution Approving the LAFCO Executive Officer Employment Agreement for Luis Tapia and Amending the LAFCO Salary Schedule to reflect the Agreement

General Counsel Scott Smith presented the staff report and recommended actions for Commission consideration.

Vice Chair Bucknum called for Commission discussion and public comments. Commissioners made general comments and asked clarifying questions, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Vice Chair Bucknum** called for a motion on the item. **Commissioner Davert** motioned to approve the staff recommended actions, and **Commissioner Huang** seconded the motion.

The Commission Clerk conducted a roll call vote on the item.

MOTION: Adopt Resolution No. CP 25-10 Approving an Executive Officer Employment Agreement with Luis Tapia and Amending the Salary Schedule to Reflect the Agreement; Authorize Commission Chair Donald P. Wagner to execute, and the Commission Clerk to attest to these documents. (Douglass Davert)

SECOND: Peggy Huang

FOR: Douglass Davert, Peggy Huang, James Fisler, Derek J. McGregor, Wendy Bucknum

AGAINST: None

ABSTAIN: None

MOTION PASSED: 5-0.

9. COMMISSIONER COMMENTS

Commissioners made general comments and asked that staff bring back an informational item regarding the recent proposed water and wastewater rate adjustments by the City of San Diego at a future meeting.

10. INTERIM EXECUTIVE OFFICER’S REPORT

The Interim Executive Officer noted that there were no additional items to report. Mr. Tapia thanked the Commission for their support during his ten years with the agency. Additionally, Mr. Tapia stated his commitment to uphold the mission of the agency and provide the Commission with reports that contain an objective analysis for the Commission to make decisions that are in the best interest of the agencies (County, cities, and special districts) and residents of the County.

11. INFORMATIONAL ITEMS & ANNOUNCEMENTS

Vice Chair Bucknum noted that there were no informational items or announcements.

12. CLOSED SESSION

a.) PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code section 54957

Title: Executive Officer

b.) CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representative: Commission Executive Committee

Unrepresented employee: Interim Executive Officer

General Counsel noted that there was no need for a closed session discussion by the Commission.

13. ADJOURNMENT OF THE REGULAR COMMISSION MEETING

Vice Chair Bucknum adjourned the Regular Commission Meeting at 8:29 a.m. to November 12, 2025.

Wendy Bucknum, Vice Chair
Local Agency Formation Commission of Orange County

ATTEST:

By: _____
Cheryl Carter-Benjamin
Commission Clerk