

DRAFT MINUTES

OC LAFCO REGULAR MEETING

Wednesday, July 9, 2025
8:15 a.m.

County Administrative North (CAN)
First Floor Multipurpose Room 101
400 W. Civic Center Drive, Santa Ana, CA 92701

Members of the public may access the audio live-streamed meeting at:
https://www.youtube.com/watch?v=dOCWg_JfYP8&t=1935s

1. CALL TO ORDER

Chair Wagner called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:15 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Penrose led the Pledge of Allegiance.

3. COMMISSION APPOINTMENT

Interim Executive Officer Luis Tapia noted the recent Commission appointment of Commissioner Penrose for the Alternate Public Member, and Commission Clerk Cheryl Carter-Benjamin administered the Oath of Office.

4. ROLL CALL

The following Commissioners were present:

City Members

Wendy Bucknum **(Vice Chair)**
Peggy Huang
Carol Moore **(Alt.)**

County Member

Donald P. Wagner **(Chair)**

Special District Members

Douglass Davert
James Fisler
Kathryn Freshley **(Alt.)**

Public Members

Derek J. McGregor
Lou Penrose **(Alt.)**

The following staff members and general counsel were present:

- Interim Executive Officer Luis Tapia
- Policy Analyst I Aimee Diaz
- Commission Clerk Cheryl Carter-Benjamin
- General Counsel Scott Smith

**5. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION
(Received After Agenda Distribution)**

The Commission Clerk noted that no supplemental communication was received.

6. PUBLIC COMMENT

Chair Wagner requested public comments on any non-agenda items. The Commission Clerk noted that there were no requests to speak from the public.

Chair Wagner closed the hearing of public comments.

7. CONSENT CALENDAR

Chair Wagner called for requests to pull the consent calendar item for discussion. There were no requests from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Commissioner McGregor** motioned for approval of the consent calendar, and **Chair Wagner** seconded the motion.

7a. – June 11, 2025 - Regular Commission Meeting Minutes

MOTION: Approve Consent Calendar. (Derek J. McGregor)
SECOND: Donald P. Wagner
FOR: Derek J. McGregor, Donald P. Wagner, Douglass Davert,
James Fisler
AGAINST: None
ABSTAIN: Wendy Bucknum, Peggy Huang

MOTION PASSED: 4-0.

8. PUBLIC HEARING

8a. – Municipal Service Review and Sphere of Influence Update for Orange County Mosquito and Vector Control District (MSR 23-07 & SOI 23-08)

Chair Wagner opened the public hearing. The Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** closed the public hearing.

Policy Analyst Aimee Diaz presented the staff report and recommended actions for Commission consideration, noting that District Manager Lora Young was present and available to answer questions.

Chair Wagner called for Commission discussion. Commissioners made general comments and asked questions related to the agency's reserves, working capital, bonds, population growth and its impact, and board representation. **Commissioner Davert** noted that the District's Board requires 35 board members, as mandated by state law, which includes representation from the cities and the Board of Supervisors. District Manager Lora Young provided additional information related to the district's financial data and facility improvements. Lastly, Ms. Young noted that as some areas in the County become more urbanized and density increases, this leads to greater opportunities for mosquito breeding and rat encroachment, which contributes to higher rates of disease transmission.

Chair Wagner called for a motion on the item. **Vice Chair Bucknum** motioned to approve the staff recommended action, and **Commissioner Davert** seconded the motion.

MOTION: Receive and file the Municipal Service Review for the Orange County Mosquito and Vector Control District; Approve OC LAFCO Resolution No. MSR 23-07 adopting the Municipal Service Review Statement of Determinations for the Orange County Mosquito and Vector Control District; Approve OC LAFCO Resolution No. SOI 23-08 adopting the Sphere of Influence Statement of Determinations and reconfirming the Sphere of Influence for the Orange County Mosquito and Vector Control District; Approve the Notices of Exemption for MSR 23-07 and SOI 23-08. (Wendy Bucknum)

SECOND: Douglass Davert

FOR: Wendy Bucknum, Douglass Davert, James Fisler, Peggy Huang, Derek J. McGregor, Donald P. Wagner,

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

9. COMMISSION DISCUSSION AND ACTION

9a. – Fiscal Year 2024-2025 Year-End Comprehensive Report

Interim Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration.

Chair Wagner called for Commission discussion and public comments. Commissioners made general comments. **Commissioner Davert** noted that, considering the agency's expenditures are at approximately 65% and most of the savings are generated by the vacant positions, he recommended considering potential adjustments to the budget for the next fiscal year. Commissioners made general comments regarding the ongoing analyst recruitment and appointment of the Executive Officer. General Counsel Scott Smith noted that the Commission previously recommended that a decision regarding the Executive Officer position would be made after the FY 2025-2026 budget was approved and in effect. **Chair Wagner** recommended that staff include a closed session item on the agenda for the next regular meeting to discuss the Executive Officer position. The Commission Clerk noted that there were no requests from the public to speak on the item.

Chair Wagner noted that this is a receive and file report and requires no action by the Commission.

9b. – Legislative Report (July 2025)

Interim Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration.

Chair Wagner called for Commission discussion and public comments. Commissioners made general comments, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** recommended that staff exercise discretion in submitting a support position for SB 858 once the bill is amended. **Chair Wagner** called for a motion on the item. **Commissioner Davert** motioned to approve maintaining an Oppose position on SB 777 and provide discretion to Mr. Tapia on submitting a letter of support for SB 858, and **Commissioner Bucknum** seconded the motion.

MOTION: Maintain an Oppose position on SB 777 and provide discretion to the Interim Executive Officer to submit a support position once SB 858 is amended. (Douglass Davert)

SECOND: Wendy Bucknum

FOR: Douglass Davert, Wendy Bucknum, James Fisler, Peggy Huang, Derek J. McGregor, Donald P. Wagner

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

9c. – Classification and Compensation Study

Interim Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration. Bill Kelly with Kelly Associates Management Group presented the report and findings of the study.

Chair Wagner called for Commission discussion and public comments. Commissioners made general comments. **Commissioner Davert** clarified that the Senior Policy Analyst classification is for promotional purposes and does not create a new position. The Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** called for a motion on the item. **Commissioner Davert** motioned to approve the staff recommended action, and **Commissioner Bucknum** seconded the motion.

MOTION: Approve the recommendations prepared by Kelly Associates Management Group as outlined in the Classification and Compensation Study and the “Observation and Recommendations” section of the report. (Douglass Davert)
SECOND: Wendy Bucknum
FOR: Douglass Davert, Wendy Bucknum, James Fisler, Peggy Huang
Derek J. McGregor, Donald P. Wagner
AGAINST: None
ABSTAIN: None

MOTION PASSED: 6-0.

9d. – Appointment for the Southern Alliance of California Local Agency Formation Commissions

Chair Wagner called for nominations for the appointment to the Southern Alliance of California Local Agency Formation Commissions regular member and alternate member seats. **Chair Wagner** called for Commission discussion.

Chair Wagner nominated Derek J. McGregor as the regular member of the Southern Alliance of California Local Agency Formation Commissions, and **Commissioner Davert** seconded the motion.

MOTION: Appoint an OC LAFCO Commissioner, Derek J. McGregor, as the regular member to attend activities of the Southern Alliance of California Local Agency Formation Commissions. (Donald P. Wagner)
SECOND: Douglass Davert
FOR: Donald P. Wagner, Douglass Davert, Wendy Bucknum, James Fisler, Peggy Huang, Derek J. McGregor
AGAINST: None
ABSTAIN: None

MOTION PASSED: 6-0.

Chair Wagner called for nominations for the appointment to the Southern Alliance of California Local Agency Formation Commissions alternate seat. **Chair Wagner** called for Commission discussion. Commissioners made general comments and suggested **Commissioner Moore** for the alternate seat. No motion was made.

Commissioner Davert nominated Peggy Huang as the alternate member of the Southern Alliance of California Local Agency Formation Commissions, and **Commissioner Fisler** seconded the motion.

MOTION: Appoint an OC LAFCO Commissioner, Peggy Huang, as the alternate member to attend activities of the Southern Alliance of California Local Agency Formation Commissions. (Douglass Davert)
SECOND: James Fisler
FOR: Douglass Davert, James Fisler, Wendy Bucknum, Peggy Huang, Derek J. McGregor, Donald P. Wagner
AGAINST: None
ABSTAIN: None

MOTION PASSED: 6-0.

9e. – Cancellation of August 2025 Regular Meeting

The Interim Executive Officer noted that there were no actionable items for the Commission's consideration for August and recommended cancellation of the August 13, 2025 Regular Meeting. There was no noted discussion from the Commissioners. **Commissioner Huang** motioned for the cancellation of the August 13, 2025, regular meeting, and **Commissioner Davert** seconded the motion.

MOTION: Cancellation of August 13, 2025 Regular Meeting. (Peggy Huang)
SECOND: Douglass Davert
FOR: Peggy Huang, Douglass Davert, James Fisler, Wendy Bucknum, Derek J. McGregor, Donald P. Wagner
AGAINST: None
ABSTAIN: None

MOTION PASSED: 6-0.

10. COMMISSIONER COMMENTS

Commissioners made general comments.

11. INTERIM EXECUTIVE OFFICER’S REPORT

The Interim Executive Officer noted that there were no additional items to report.

12. INFORMATIONAL ITEMS & ANNOUNCEMENTS

Chair Wagner noted that there were no informational items or announcements.

13. CLOSED SESSION

Chair Wagner and General Counsel Scott Smith noted that no closed session items were scheduled for discussion by the Commission.

14. ADJOURNMENT OF THE REGULAR COMMISSION MEETING

Chair Wagner adjourned the Regular Commission Meeting at 9:08 a.m. to September 10, 2025.

Donald P. Wagner, Chair
Local Agency Formation Commission of Orange County

ATTEST:

By: _____
Cheryl Carter-Benjamin
Commission Clerk