

## North Region Request for Proposals

### Questions and Answers

1. Can you please confirm the proposal submission deadline? The RFP cites Monday July 21st (pg 4) and Friday July 25th (pg 2).

**Response: The submission deadline is July 25<sup>th</sup>.**

2. The OCLAFCO MSR Study Schedule has the North Region for FY24/25. What is the target date of completion for this project? Would it be a year from the start date or sooner?

**Response: The projected timeline for completing the MSR is less than a year. The expected completion date is June 2026.**

3. How does OCLAFCO anticipate the consultant to consider the analysis for the investor-owned utility providers, DUC areas, JPAs, and/ or other special districts that overlap the City boundaries but may not be considered a focus of the North Region study? -T

**Response: There are no DUCs in the agencies included in the North Region. There are a couple of investor-owned utility providers, including Golden West, as well as some water mutuals. The consultant is expected to mention the service providers and provide information related to the services.**

4. Will OCLAFCO be providing demographic data, mapping/ GIS assistance and/or other materials?

**Response: The demographics are expected to be provided by the consultant.**

5. Will OCLAFCO provide the prior MSR materials to the selected consultant to aid with the current MSR study? If so, what materials/documents will be provided?

**Response: A copy of the MSRs can be provided upon request to the consultant.**

6. Will OCLAFCO provide the selected consultant with each MSR Agency's point of contact?  
Response:

**Response: Staff will send a notice to each agency and obtain a point of contact for the consultant.**

7. Do each of the consultants and the sub-consultants need separate insurance coverage?

**Response: The expectation is that OC LAFCO will be contracting with only one consultant, and the consultant will have insurance coverage.**

8. Within the scope (and CKH), the requirements for the MSR include “a detailed review of potential adequacy of services, infrastructure needs or deficiencies” for the water/wastewater services, what does OCLAFCO want within this MSR? While there are 5 cities and 1 WD, there may be different water suppliers serving these areas. One approach would be to ask each agency about their services/needs and/or use publicly available documents (less costly) and another would be to have a water expert visit each and personally inspect facilities (more costly).

**Response: OC LAFCO will provide a survey for the consultant, which will be transmitted to the agencies. The purpose of the survey is for each agency to provide information that will assist the consultant with the MSR. Additionally, the consultant is expected to hold meetings with the agencies to discuss responses or to request additional information. This MSR is not intended to have the second option of having experts inspect facilities.**

9. The RFP states a tentative selection will be made by August 8, 2025 (pg 1) and the final approval of an agreement is expected to be considered by the Commission. Would this imply a target start date for or by the end of August/ September of 2025?

**Response: The August meeting was canceled; therefore, the anticipated date for the Commission to consider a contract would be in September. The starting date would follow the approval.**