

## DRAFT MINUTES

### OC LAFCO REGULAR MEETING

Wednesday, May 14, 2025  
8:15 a.m.

County Administrative North (CAN)  
First Floor Multipurpose Room 101  
400 W. Civic Center Drive, Santa Ana, CA 92701

Members of the public may access the audio live-streamed meeting at:  
<https://youtube.com/live/05y6FD3o9lg?feature=share>

#### 1. CALL TO ORDER

**Chair Wagner** called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:18 a.m.

#### 2. PLEDGE OF ALLEGIANCE

**Commissioner Moore** led the Pledge of Allegiance.

#### 3. ROLL CALL

The following Commissioners were present:

City Members

Wendy Bucknum (**Vice Chair**)  
Peggy Huang  
Carol Moore (**Alt.**)

County Member

Donald P. Wagner (**Chair**)

Special District Members

Douglass Davert  
James Fisler

Public Member

Derek J. McGregor

The following staff members and general counsel were present:

- Interim Executive Officer Luis Tapia
- Policy Analyst I Aimee Diaz
- Commission Clerk Cheryl Carter-Benjamin
- General Counsel Scott Smith

**4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION  
(Received After Agenda Distribution)**

The Commission Clerk noted that no supplemental communication was received.

**5. PUBLIC COMMENT**

**Chair Wagner** requested public comments on any non-agenda items. The Commission Clerk noted that there were no requests to speak from the public.

**Chair Wagner** closed the hearing of public comments.

**6. CONSENT CALENDAR**

**Chair Wagner** called for requests to pull any of the consent calendar items for discussion. **Vice Chair Bucknum** requested agenda item 6a be pulled, noting a minor modification to the minutes from the strategic planning workshop special meeting minutes. **Vice Chair Bucknum** noted that she was not present during the Commission's vote on the motion to approve the Work Plan.

**Commissioner Davert** also noted for the Commission that he spoke with Interim Executive Officer Luis Tapia to confirm that the recommended changes discussed by the Commission during the strategic workshop were incorporated as part of the new three-year Work Plan 2025-2028. Mr. Tapia replied in the affirmative.

The Commission Clerk noted that there were no requests from the public to speak on the item. **Commissioner Davert** motioned for approval of the consent calendar with the noted correction to the minutes of the April 4 Special Meeting, and **Vice Chair Bucknum** seconded the motion.

**6a. – April 4, 2025 - Strategic Planning Workshop Special Meeting Minutes**

**6b. – April 9, 2025 - Regular Commission Meeting Minutes**

**6c. – Amendments to the Local Guidelines for Implementing the California Environmental Quality Act (CEQA)**

**6d. – Three-Year Strategic Plan (2025-2028)**

<b>MOTION:</b>	<b>Approve Consent Calendar with the noted correction to the minutes of the April 4 Special Meeting. (Douglass Davert)</b>
<b>SECOND:</b>	<b>Wendy Bucknum</b>
<b>FOR:</b>	<b>Douglass Davert, Wendy Bucknum, James Fisler, Peggy Huang, Derek J. McGregor, Donald P. Wagner</b>
<b>AGAINST:</b>	<b>None</b>

**ABSTAIN:       None**

**MOTION PASSED: 6-0.**

## **7. PUBLIC HEARING**

### **7a. – Final OC LAFCO Fiscal Year 2025-26 Budget**

**Chair Wagner** opened the public hearing for the item. The Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** closed the public hearing. Interim Executive Officer Luis Tapia presented the staff report and recommended actions for Commission consideration.

**Chair Wagner** called for Commission discussion on the item. **Commissioner Fisler** asked for clarification on line item 5740 regarding the resource for Educational & Legislative Partnerships. Interim Executive Officer Luis Tapia noted that the line item includes the \$10,000 for the Memorandum of Understanding between the four southern region LAFCOs. **Chair Wagner** called for a motion on the item. **Commissioner Davert** motioned to approve the staff recommended actions, and **Commissioner Huang** seconded the motion.

**MOTION:       Adopt the final OC LAFCO Fiscal Year 2025-26 Budget; direct the Interim Executive Officer to transmit the final budget to the Board of Supervisors, cities, special districts, and the County Auditor-Controller. (Douglass Davert)**

**SECOND:       Peggy Huang**

**FOR:           Douglass Davert, Peggy Huang, Wendy Bucknum, James Fisler, Derek J. McGregor, Donald P. Wagner**

**AGAINST:       None**

**ABSTAIN:       None**

**MOTION PASSED: 6-0.**

## **8. COMMISSION DISCUSSION AND ACTION**

### **8a. – Memorandum of Understanding by and between Los Angeles, Orange, San Bernardino, and San Diego Local Agency Formation Commissions**

Interim Executive Officer Luis Tapia presented the staff report and recommended actions for Commission consideration.

**Chair Wagner** called for Commission discussion and public comments. There was no noted discussion from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** called for a motion on the item.

**Commissioner Davert** motioned to approve the staff recommended action, and **Vice Chair Bucknum** seconded the motion.

**MOTION:** Approve the Memorandum of Understanding by and between the Los Angeles, Orange, San Bernardino, and San Diego Local Agency Formation Commissions; Authorize the Interim Executive Officer to execute the Memorandum of Understanding. (Douglass Davert)

**SECOND:** Wendy Bucknum

**FOR:** Douglass Davert, Wendy Bucknum, James Fisler, Peggy Huang, Derek J. McGregor, Donald P. Wagner

**AGAINST:** None

**ABSTAIN:** None

**MOTION PASSED: 6-0.**

**8b. – Fiscal Year 2024-2025 Quarterly Financial Report (Third Quarter)**

Interim Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration.

**Chair Wagner** called for Commission discussion and public comments. There was no noted discussion from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** noted this is a receive and file report and requires no action by the Commission.

**8c. – OC LAFCO Public Trust**

Interim Executive Officer Luis Tapia presented the staff report and recommended action for Commission consideration.

**Chair Wagner** called for Commission discussion and public comments. Commissioners made general comments and asked clarifying questions, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** noted this is a receive and file report and requires no action by the Commission.

**9. COMMISSIONER COMMENTS**

Commissioners made general comments.

**10. INTERIM EXECUTIVE OFFICER’S REPORT**

The Interim Executive Officer provided an oral report on preliminary discussions with staff from the cities of Anaheim, Irvine, Cypress, and other agencies for the potential submittal of applications. Mr. Tapia also updated the Commission on two upcoming MSRs, the Orange

County Mosquito Vector Control District and Central Region, that will be presented during the July and August meetings, respectively.

#### **11. INFORMATIONAL ITEMS & ANNOUNCEMENTS**

**Chair Wagner** noted that there were no informational items or announcements.

#### **12. CLOSED SESSION**

**Chair Wagner** and General Counsel Scott Smith noted that no closed session items scheduled for discussion by the Commission.

#### **13. ADJOURNMENT OF THE REGULAR COMMISSION MEETING**

**Chair Wagner** adjourned the Regular Commission Meeting at 8:32 a.m. to June 11, 2025.

Donald P. Wagner, Chair  
Local Agency Formation Commission of Orange County

ATTEST:

By: \_\_\_\_\_  
Cheryl Carter-Benjamin  
Commission Clerk