

**LOCAL AGENCY FORMATION COMMISSION OF
ORANGE COUNTY
SPECIAL MEETING AGENDA**

STRATEGIC PLANNING WORKSHOP

**Friday, April 4, 2025
9:00 a.m.**

**City of Santa Ana
60 Civic Center Plaza, Community Room
Santa Ana, CA 92701**

1. CALL THE MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONSENT CALENDAR

a.) March 12, 2025 – Regular Commission Meeting Minutes

The Commission will consider approval of the March 12, 2025 meeting minutes.

5. INTRODUCTION TO WORKSHOP

Chairman Wagner will provide a welcome and overview of the workshop agenda and activities.

6. PUBLIC COMMENT

This is an opportunity for members of the public to address the Commission regarding any items appearing on the Special Meeting agenda. In compliance with the Brown Act, no discussion or action may be taken on comments received at this time, except the Commission may briefly respond to statements made or questions posed.

7. 2025 STRATEGIC PLANNING WORKSHOP

The Commission will participate in goal setting and identify objectives of the agency for Fiscal Years 2025-2027.

8. CLOSED SESSION

a.) Public Employee Appointment

Pursuant to Government Code Section 54957

Title: Interim Executive Officer

b.) Conference with Labor Negotiators

Pursuant to Government Code Section 54957.6

Agency designated representatives: Commission Executive Committee

Unrepresented employee: Interim Executive Officer

c.) Public Employee Appointment

Pursuant to Government Code Section 54957

Title: New Executive Officer

9. ADJOURNMENT OF SPECIAL MEETING

The next Regular Commission Meeting will be held on Wednesday, April 9, 2025, 8:15 a.m. at the County Administration North (CAN), First Floor Multipurpose Room 101, 400 W. Civic Center Drive, Santa Ana, CA 92701.

PUBLIC PARTICIPATION:

The Local Agency Formation Commission of Orange County welcomes your participation. The public may provide comments during Agenda Item No. 6. In accordance with the OC LAFCO guidelines, each speaker's comments may not exceed three (3) minutes. Written comments may also be submitted by email to the Commission Clerk at ccarter-benjamin@oclafco.org. Comments received no less than twenty-four (24) hours prior to the strategic planning workshop will be distributed to the Commission and included in the record.

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the OC LAFCO website at www.oclafco.org.

State law requires that a participant in an OC LAFCO proceeding who has a financial interest in a decision and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.

AMERICANS WITH DISABILITIES ACT (ADA)

All regular meeting agendas and associated reports are available at www.oclafco.org. Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with OC LAFCO staff at (714) 640-5100 at least three business days prior to the respective meeting.

2025 MEETING AND EVENTS CALENDAR

Approved November 14, 2024

2025



January							April							July							October						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4			1	2	3	4	5			1	2	3	4	5				1	2	3	4
5	6	7	8	9	10	11	6	7	8	9	10	11	12	6	7	8	9	10	11	12	5	6	7	8	9	10	11
12	13	14	15	16	17	18	13	14	15	16	17	18	19	13	14	15	16	17	18	19	12	13	14	15	16	17	18
19	20	21	22	23	24	25	20	21	22	23	24	25	26	20	21	22	23	24	25	26	19	20	21	22	23	24	25
26	27	28	29	30	31		27	28	29	30				27	28	29	30	31			26	27	28	29	30	31	

February							May							August							November						
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2	3	4	5	6	7	8	4	5	6	7	8	9	10	3	4	5	6	7	8	9	2	3	4	5	6	7	8
9	10	11	12	13	14	15	11	12	13	14	15	16	17	10	11	12	13	14	15	16	9	10	11	12	13	14	15
16	17	18	19	20	21	22	18	19	20	21	22	23	24	17	18	19	20	21	22	23	16	17	18	19	20	21	22
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														31							30						

March							June							September							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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2	3	4	5	6	7	8	8	9	10	11	12	13	14	7	8	9	10	11	12	13	7	8	9	10	11	12	13
9	10	11	12	13	14	15	15	16	17	18	19	20	21	14	15	16	17	18	19	20	14	15	16	17	18	19	20
16	17	18	19	20	21	22	22	23	24	25	26	27	28	21	22	23	24	25	26	27	21	22	23	24	25	26	27
23	24	25	26	27	28	29	29	30						28	29	30					28	29	30	31			
30	31																										

- OC LAFCO Regular Meeting (*begins at 8:15 a.m.*)
Location: County Administrative North, First Floor Multipurpose Room 101, 400 W. Civic Center Dr., Santa Ana, CA 92701.
- No Scheduled Regular Meeting.
- Strategic Planning Workshop (9:00 a.m. to 1:00 p.m.)
Location: City of Santa Ana, 60 Civic Center Plaza, Community Room, Santa Ana, CA 92701.
- Office closure due to legal holidays and flexible work schedule.
- 2025 CALAFCO Annual Conference - October 22 - 24, San Diego, CA.

DRAFT MINUTES

OC LAFCO REGULAR MEETING

Wednesday, March 12, 2025
8:15 a.m.

County Administrative North (CAN)
First Floor Multipurpose Room 101
400 W. Civic Center Drive, Santa Ana, CA 92701

Members of the public may access the audio live-streamed meeting at:
<https://youtube.com/live/9Jps7is5nYg?feature=share>

1. CALL TO ORDER

Vice Chair Bucknum called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:17 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Fisler led the Pledge of Allegiance.

3. ROLL CALL

The following Commissioners were present:

City Members

Wendy Bucknum (**Vice Chair**)
Carol Moore (**Alt.**)

County Member

Donald P. Wagner (**Chair**) (arrived at 8:18 a.m.)

Special District Members

Douglass Davert
James Fisler
Kathryn Freshley (**Alt.**)

Public Member

Derek J. McGregor
Lou Penrose (**Alt.**)

The following staff members and general counsel were present:

- Executive Officer Carolyn Emery
- Assistant Executive Officer Luis Tapia
- Policy Analyst I Aimee Diaz
- Commission Clerk Cheryl Carter-Benjamin

- General Counsel Scott Smith

4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION (Received After Agenda Distribution)

The Commission Clerk noted that no supplemental communication was received.

5. PUBLIC COMMENT

The **Vice Chair** turned over the meeting to the **Chair** upon his arrival. **Chair Wagner** requested public comments on any non-agenda items. The Commission Clerk noted that there were no requests to speak from the public.

Chair Wagner closed the hearing of public comments.

6. CONSENT CALENDAR

Chair Wagner called for requests to pull the consent calendar item for discussion. There were no requests from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Vice Chair Bucknum** motioned for approval of the consent calendar, and **Chair Wagner** seconded the motion.

6a. – February 19, 2025 - Regular Commission Meeting Minutes

MOTION: Approve Consent Calendar. (Wendy Bucknum)
SECOND: Donald P. Wagner
FOR: Wendy Bucknum, Donald P. Wagner, Douglass Davert, James Fisler,
Derek J. McGregor, Carol Moore
AGAINST: None
ABSTAIN: None

MOTION PASSED: 6-0.

7. PUBLIC HEARING

7a. – Fiscal Year 2025-26 OC LAFCO Proposed Budget and Fee Schedule.

Assistant Executive Officer Luis Tapia and OC LAFCO accountant Corey Mize presented the staff report and recommended action for Commission consideration. Mr. Tapia noted a minor correction to the staff report, which had \$300,000 for OC LAFCO unfunded liability but should have been \$30,000.

Chair Wagner opened the public hearing. The Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Wagner** closed the public hearing and called for a Commission discussion on the item. Commissioner Fisler inquired about the apportionment increase. Mr. Tapia noted that the apportionment aligns with the practice of the Commission of drawing down the unreserved cash balance with a gradual increase to the apportionment until it fully funds the agency budget in accordance with State law. Additionally, Mr. Tapia noted that the apportionment amount for each independent special district and city is calculated by the formulas adopted by the Special District Selection Committee and City Selection Committee, respectively.

Chair Wagner called for a motion on the item. **Commissioner Davert** motioned to approve the staff recommended actions, and **Commissioner McGregor** seconded the motion.

MOTION: Adopt the Proposed FY 2025-26 Budget and direct the Executive Officer to distribute the document for review and comment to the Board of Supervisors, cities, and independent special districts; Direct staff to schedule a public hearing for consideration and adoption of the Final FY 2025-26 OC LAFCO Budget at the May 14, 2025 regular meeting; and Adopt Resolution No. CP 25-01 approving the 2025-26 OC LAFCO Fee Schedule. (Douglass Davert)

SECOND: Derek J. McGregor

FOR: Douglass Davert, Derek J. McGregor, Wendy Bucknum, James Fisler, Carol Moore, Donald P. Wagner

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

7b. – Focused Municipal Service Review and Sphere of Influence Update for Orange County Water District (MSR 23-06 and SOI 23-06) and Feasibility Analysis of the Potential Consolidation of the Orange County Water District and Municipal Water District of Orange County

General Counsel Scott Smith disclosed his firm's representation of MWDOC and other stakeholders and noted that the Commission's policy allows Best Best & Krieger's participation in answering questions related to LAFCO. Mr. Smith stated that the consultant, Mr. Schatz, would engage by answering questions related to the legislative analysis included in the MSR.

Chair Wagner opened the public hearing. The Commission Clerk noted the public speakers requesting to address the Commission on the item.

Al Nederhood, Division 1 Director of the Municipal Water District of Orange County, made general comments and recommended that the report be received and filed without further action.

Denis Bilodeau, President of the Orange County Water District, made general comments and thanked OC LAFCO staff and consultants for their excellent work during the MSR process and remains open to future discussions.

Harvey De La Torre, General Manager of the Municipal Water District of Orange County, made general comments and acknowledged the effort by OC LAFCO staff and consultants on the MSR.

Chair Wagner closed the public hearing and called for the staff presentation.

Assistant Executive Officer Luis Tapia introduced the municipal service review. He noted that a 45-day public review and comment period was conducted for the Orange County Water District Focused MSR draft. He stated that the agency's comments were received and addressed in the comment log attached to the staff report. Mr. Tapia introduced Consultants from Albert A. Webb Associates and Webb Municipal Finance, LLC, who prepared the comprehensive MSR of OCWD and feasibility analysis of the potential consolidation of OCWD and MWDOC, and John J. Schatz, Esq. who focused on preparing the legislative analysis concerning the feasibility analysis. The Consultants provided a presentation on their findings. Mr. Tapia concluded the presentation with recommended actions for Commission consideration.

Chair Wagner called for Commission discussion on the item. General comments were made by the Commissioners.

Chair Wagner called for a motion on the item. **Commissioner Davert** moved to approve the staff recommended actions and **Commissioner Fisler** seconded the motion.

MOTION: Find the Focused Municipal Service Review and Sphere of Influence Update for OCWD and Feasibility study of the Potential Consolidation of OCWD and MWDOC categorically exempt from the California Environmental Quality Act (CEQA); Receive and file the Focused Municipal Service Review and Sphere of Influence Update for OCWD and Feasibility Study of the Potential Consolidation of OCWD and MWDOC; Approve the OC LAFCO Resolution No. MSR 23-06 adopting the Municipal Service Review Statement of Determinations for the Focused Municipal Service Review for OCWD and Feasibility Study of the Potential Consolidation of OCWD and MWDOC; Approve the OC LAFCO Resolution SOI 23-06 adopting the Sphere of Influence Statement of Determinations

and reconfirming the sphere of influence for OCWD; Approve the Notices of Exemption for MSR 23-06 and SOI 23-06. (Douglass Davert)

SECOND: James Fisler

FOR: Douglass Davert, James Fisler, Wendy Bucknum, Derek J. McGregor, Carol Moore, Donald P. Wagner

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

8. COMMISSION DISCUSSION AND ACTION

8a. – Personnel Policies and Procedures

Commission Clerk Cheryl Carter-Benjamin presented the staff report and recommended action for Commission consideration and noted that staff and General Counsel were available to answer questions.

Chair Wagner called for Commission discussion and public comments. There was no noted discussion from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item.

Chair Wagner called for a motion on the item. **Commissioner Davert** motioned to approve the staff recommended action, and **Vice Chair Bucknum** seconded the motion.

MOTION: Adopt the Personnel Policies and Procedures, as amended. (Douglass Davert)

SECOND: Wendy Bucknum

FOR: Douglass Davert, Wendy Bucknum, James Fisler, Derek J. McGregor, Carol Moore, Donald P. Wagner

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

9. COMMISSIONER COMMENTS

Commissioners made general comments.

10. EXECUTIVE OFFICER'S REPORT

The Executive Officer provided an oral report on the upcoming Annual Strategic Planning Workshop on Friday, April 4, from 9:00 a.m. to 1:00 p.m. at the Santa Ana Police Department

Community Room and that William “Bill” Kelly would facilitate the workshop. Ms. Emery reminded the Commission to return the document distributed by Bill. She also noted that the deadline for completing the Commission’s annual Form 700 is April 1, 2025.

11. INFORMATIONAL ITEMS & ANNOUNCEMENTS

11a. – 2025 Strategic Planning Workshop

Chair Wagner noted that the Executive Officer provided an oral report during the Executive Officer’s update and that there were no additional informational items or announcements.

12. CLOSED SESSION

Chair Wagner and General Counsel Scott Smith noted that no closed session items scheduled for discussion by the Commission.

13. ADJOURNMENT OF THE REGULAR COMMISSION MEETING

Chair Wagner noted that the Commission would host its Strategic Planning Workshop on April 4, 2025, at 9:00 a.m. and adjourned to the next Regular Commission Meeting on May 14, 2025, at 8:15 a.m.

Donald P. Wagner, Chair
Orange County Local Agency Formation Commission

ATTEST:

By: _____
Cheryl Carter-Benjamin
Commission Clerk

7 | Strategic Planning
Workshop

April 4, 2025

REGULAR MEMBERS

CHAIR

Donald P. Wagner
County Member

VICE CHAIR

Wendy Bucknum
City Member

IMMEDIATE PAST CHAIR

Douglass Davert
Special District Member**James Fisler**

Special District Member

Peggy Huang

City Member

Derek J. McGregor

Public Member

VACANT

County Member

ALTERNATES**Kathryn Freshley**

Special District Member

Carol Moore

City Member

Lou Penrose

Public Member

VACANT

County Member

STAFF**Luis Tapia**

Assistant Executive Officer

Scott Smith

General Counsel

TO: Local Agency Formation Commission
of Orange County**FROM:** Assistant Executive Officer**SUBJECT:** 2025 Strategic Planning Workshop**BACKGROUND**

On April 4, 2025, OC LAFCO will conduct a Strategic Planning Workshop. At the workshop, the Commission will participate in reviewing the 2022-2025 Workplan and goal setting and identifying objectives of the agency for the next three fiscal cycles (2025 – 2027). The workshop will be facilitated by William (“Bill”) Kelly, President and CEO of Kelly Associates Management Group LLC (KAMG). Mr. Kelly specializes in the areas of organizational management and team building/goal setting. Prior to establishing KAMG, Bill held several positions, including City Manager, Deputy City Manager, and Director of Public Works/Community Development, with several California cities. He previously facilitated the strategic planning workshop in 2022.

Respectfully submitted,



LUIS TAPIA