

### REGULAR MEMBERS

CHAIR  
**Donald P. Wagner**  
County Member

VICE CHAIR  
**Wendy Bucknum**  
City Member

IMMEDIATE PAST CHAIR  
**Douglass Davert**  
Special District Member

**James Fisler**  
Special District Member

**Peggy Huang**  
City Member

**Derek J. McGregor**  
Public Member

**Vacant**  
County Member

### ALTERNATES

**Kathryn Freshley**  
Special District Member

**Carol Moore**  
City Member

**Lou Penrose**  
Public Member

**VACANT**  
County Member

### STAFF

**Carolyn Emery**  
Executive Officer

**Scott Smith**  
General Counsel

**MEETING DATE:** January 8, 2025

**TO:** Local Agency Formation Commission  
of Orange County

**FROM:** Executive Officer  
Office Manager/Commission Clerk

**SUBJECT:** Appointment Processes for OC LAFCO Expiring  
Terms and Vacancies

### BACKGROUND

In accordance with Government Code Section 56334, the term of office for each OC LAFCO Commissioner shall be four years, and there are no term limits. Pursuant to the OC LAFCO Bylaws, the term of office for each Commissioner begins on July 1<sup>st</sup> of the year appointed and expires on June 30<sup>th</sup> of the final year of the term.

The following are summaries of the appointment processes conducted by the appointing authorities for each of the OC LAFCO seats and information on an expiring term and current vacancies involving the alternative public member and county member seats.

### County Member Seats

County member seats are appointed annually at the discretion of the Chair of the Board of Supervisors (BOS) with final approval by the County BOS and are expected to be completed by February 2025. County members appointed to the currently vacant seats will be administered the Oath of Office during the following Regular Commission Meeting or electronically.

### City Member Seats

The City Selection Committee (comprised of 34 Orange County City Mayors) is responsible for appointing the Regular and Alternate City Members to OC LAFCO. When a term is expiring or a vacancy exists, the process is conducted by the Orange County Clerk of the Board (COB) during a committee meeting which occurs in May and November each year. Commission staff provides notification of OC LAFCO expiring terms and vacancies in advance to the COB. Notification to the COB satisfies the Commission's responsibility with respect to this process. There are no expected vacancies for 2025.

### Special District Member Seats

OC LAFCO staff has a more prominent role in the appointment process for Special District Members in accordance with Government Code Section 56332 and the Special Districts Selection Committee By-Laws. There are no expected vacancies for 2025.

### Public Member Seats

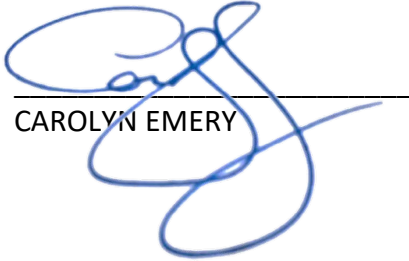
The appointment process for the Public Member seat is conducted by the Commission. In accordance with the Commission's policy for the appointment of public members, upon the direction of the Chair, a special notice advertising the position and soliciting resumes from interested candidates is prepared and distributed. The Commission's Executive Committee screens all applications and selects finalists to interview with the full Commission. Additionally, any Commissioner may also nominate a candidate from the applications submitted for an interview with the full Commission. A schedule of key appointment events and responsibilities for the Alternate Public Member seat expiring June 30, 2025 is outlined below. The Alternate Public Member appointed through this process will be administered the Oath of Office and seated at the July 9, 2025 Regular Commission meeting.

<b>Appointment Process Schedule for OC LAFCO Alternate Public Member Seat</b>	
<b>ACTION</b>	<b>DATE</b>
<b>Announcement of Alternate Public Member Seat upcoming vacancy distributed to city clerks, special district secretaries, clerk of the BOS, OC libraries and published in the <i>OC Register</i>.</b>	April 7, 2025
<b>Application submittal period for Alternate Public Member Seat upcoming vacancy.</b>	April 7, 2025 – May 8, 2025
<b>Application Screening Process conducted by the Commission's Executive Committee.</b>	May 12, 2025 – May 20, 2025
<b>Commission interviews and appointment of Alternate Public Member.</b>	June 11, 2025
<b>Oath of Office Administered (Commission Hearing).</b>	July 9, 2025

**RECOMMENDED ACTION**

This is a receive and file report and requires no action by the Commission.

Respectfully submitted,



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CAROLYN EMERY



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CHERYL CARTER-BENJAMIN