

**REGULAR MEMBERS**

CHAIR

**Donald P. Wagner**  
County Member

VICE CHAIR

**Wendy Bucknum**  
City Member

IMMEDIATE PAST CHAIR

**Douglass Davert**  
Special District Member

**James Fisler**

Special District Member

**Derek J. McGregor**

Public Member

**Bruce Whitaker**

City Member

**Vacant**

County Member

**ALTERNATES**

**Katrina Foley**

County Member

**Kathryn Freshley**

Special District Member

**Carol Moore**

City Member

**Lou Penrose**

Public Member

**STAFF**

**Carolyn Emery**

Executive Officer

**Scott Smith**

General Counsel

**MEETING DATE:** January 10, 2024

**TO:** Local Agency Formation Commission  
of Orange County

**FROM:** Executive Officer  
Office Manager/Commission Clerk

**SUBJECT:** Appointment Processes for OC LAFCO Expiring  
Terms and Vacancy

**BACKGROUND**

In accordance with Government Code Section 56334, the term of office for each OC LAFCO Commissioner shall be four years, and there are no term limits. Pursuant to the OC LAFCO Bylaws, the term of office for each Commissioner begins on July 1<sup>st</sup> of the year appointed and expires June 30<sup>th</sup> of the final year of the term. On June 30, 2024, terms for the OC LAFCO member seats shown in the table below will expire.

<i>2024 OC LAFCO Expiring Terms</i>		
<b>Incumbent</b>	<b>Member Seat</b>	<b>Current Term</b>
<b>Wendy Bucknum</b>	City Member (Regular)	2020 – 2024
<b>James Fisler</b>	Special District Member (Regular)	2020 – 2024
<b>Carol Moore</b>	City Member (Alternate)	2020 – 2024

The following are summaries of the appointment processes conducted by the appointing authorities for each of the OC LAFCO seats, including the current vacancy of the regular county member seat.

**County Member Seats**

County member seats are appointed annually at the discretion of the Chair of the Board of Supervisors (BOS) with final approval by the County BOS. Appointments for this year will be considered by the BOS in early 2024. New county members appointed will be administered the Oath of Office during a Regular Commission Meeting or electronically.

### City Member Seats

The City Selection Committee (comprised of 34 Orange County City Mayors) is responsible for appointing the Regular and Alternate City Members to OC LAFCO. When a term is expiring or a vacancy exists, the process is conducted by the Orange County Clerk of the Board (COB) during a committee meeting which occurs in May and November each year. Commission staff provides notification of OC LAFCO expiring terms and vacancies in advance to the COB. Notification to the COB satisfies the Commission’s responsibility with respect to this process. Once the appointments have been made by the Committee, the Oath of Office will be administered at the following Regular Commission meeting.

### Special District Member Seats

OC LAFCO staff has a more prominent role in the appointment process for Special District Members in accordance with Government Code Section 56332 and the Special Districts Selection Committee By-Laws. A schedule of key appointment events and responsibilities for the Regular Special District seat expiring June 30, 2024 is outlined below. The member appointed through this process will be administered the Oath of Office and seated at the July 10, 2024 Regular Commission meeting.

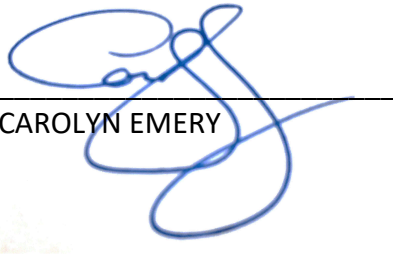
<i>2024 Appointment Process Schedule for OC LAFCO Regular Special District Member Seat</i>	
<b>ACTION</b>	<b>DATE</b>
LAFCO Executive Officer emails notification letters with nomination forms and Declaration of Qualification to Vote to independent special district presiding officers (c/o district clerk) and special district general managers.	<b>March 11, 2024</b>
Deadline for submitting nominations and declarations to OC LAFCO by 4:00 p.m.*	<b>April 15, 2024 (4 PM)</b>
Ballots emailed to special district presiding officers/designees (c/o district clerk).	<b>May 6, 2024</b>
Ballots due to OC LAFCO by 4:00 p.m.	<b>June 10, 2024 (4 PM)</b>
OC LAFCO staff (or designee) tabulates ballots and announces results.	<b>June 17, 2024</b>
Oath of Office Administered (Commission Hearing).	<b>July 10, 2024</b>
<i>* Pursuant to Government Code Section 56332(c)(1), if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected with no further proceedings.</i>	

**RECOMMENDED ACTION**

Staff recommends the Commission:

1. Receive and file the report on the appointment processes for the OC LAFCO expiring terms and vacancy.

Respectfully submitted,



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CAROLYN EMERY



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CHERYL CARTER-BENJAMIN