

DRAFT MINUTES

OC LAFCO REGULAR MEETING

Wednesday, December 13, 2023
8:15 a.m.

County Administrative North (CAN)
First Floor Multipurpose Room 101
400 W. Civic Center Drive, Santa Ana, CA 92701

1. CALL TO ORDER

Chair Davert called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:15 a.m.

2. PLEDGE OF ALLEGIANCE

Chair Davert asked former **State Senator John Lewis** to lead the Pledge of Allegiance.

3. ROLL CALL

The following Commissioners were present:

City Members

Wendy Bucknum
Bruce Whitaker
Carol Moore **(Alt.)**

County Member

Donald Wagner **(Vice Chair)**

Special District Members

Douglass Davert **(Chair)**
James Fisler
Kathryn Freshley **(Alt.)**

Public Members

Derek J. McGregor
Lou Penrose **(Alt.)**

The following staff members and general counsel were present:

- Executive Officer Carolyn Emery
- Assistant Executive Officer Luis Tapia
- Policy Analyst II Gavin Centeno
- Policy Analyst I Amanda Castro
- Commission Clerk Cheryl Carter-Benjamin
- General Counsel Paula de Sousa

**4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION
(Received After Agenda Distribution)**

The Executive Officer noted that no supplemental communication was received.

5. PUBLIC COMMENT

Chair Davert requested public comments on any non-agenda items. The Commission Clerk noted that there were no requests to speak from the public.

Chair Davert closed the hearing of public comments.

6. CONSENT CALENDAR

Chair Davert called for a motion on the consent calendar. There was no discussion from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Vice Chair Wagner** motioned for approval of the consent calendar, and **Commissioner McGregor** seconded the motion.

6a. – November 8, 2023 - Regular Commission Meeting Minutes

MOTION: Approve the Consent Calendar. (Donald Wagner)
SECOND: Derek J. McGregor
FOR: Donald Wagner, Derek J. McGregor, Wendy Bucknum, James Fisler,
Bruce Whitaker, Douglass Davert
AGAINST: None
ABSTAIN: None

MOTION PASSED: 6-0.

7. PUBLIC HEARING

No public hearing items scheduled.

8. COMMISSION DISCUSSION AND ACTION

8a. – Adoption of a Resolution Approving the Fourth Amendment to Memorandum of Agreement for the Position of Executive Officer with Carolyn Emery

General Counsel Paula de Sousa presented the staff report on the Fourth Amendment to the Memorandum of Agreement with Executive Officer, Carolyn Emery in accordance with Government Code Section 54953.

Chair Davert called for Commission discussion and public comments. There was no discussion from Commissioners, and no requests to speak on the item were submitted.

Chair Davert called for a motion on the item. **Commissioner Bucknum** motioned to approve the recommended actions, and **Vice Chair Wagner** seconded the motion.

MOTION: Adopt Resolution No. CP 23-05 approving the Fourth Amendment to Memorandum of Agreement for the Position of LAFCO Executive Officer for Carolyn Emery; and Authorize Commission Chair Douglass Davert to execute and the Commission Clerk to attest to these documents. (Wendy Bucknum)

SECOND: Donald Wagner

FOR: Wendy Bucknum, Donald Wagner, James Fisler, Derek J. McGregor, Bruce Whitaker, Douglass Davert

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

8b. – Election of OC LAFCO Officers for 2024

Chair Davert nominated **Vice Chair Wagner** to serve as the Chair and **Commissioner Bucknum** to serve as Vice Chair for 2024. **Chair Davert** called for any additional nominations. There were no additional nominations, and the motion was seconded by **Commissioner McGregor**.

MOTION: Appoint Vice Chair Wagner to serve as OC LAFCO Chair for 2024; Appoint Commissioner Bucknum to serve as OC LAFCO Vice Chair for 2024. (Douglass Davert)

SECOND: Derek J. McGregor

FOR: Douglass Davert, Derek J. McGregor, Wendy Bucknum, James Fisler, Donald Wagner, Bruce Whitaker,

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

9. COMMISSIONER COMMENTS

Chair Wagner assumed chairing of meeting and remaining agenda items. Commissioners made general comments.

10. EXECUTIVE OFFICER’S REPORT

The Executive Officer provided an update on the OCWD MSR project, anticipated applications and the potential for a Commission study session in February 2024 focused on efforts to enhance communication between the Commission and staff. Ms. Emery noted that she would first meet with the Executive Committee to discuss the session.

11. INFORMATIONAL ITEMS & ANNOUNCEMENTS

No informational items and announcements scheduled.

12. CLOSED SESSION

No closed session items scheduled.

13. ADJOURNMENT OF THE REGULAR COMMISSION MEETING

Chair Wagner adjourned the Regular Commission Meeting at 8:30 a.m. to January 10, 2024.

Douglass Davert, Immediate Past Chair
Orange County Local Agency Formation Commission

ATTEST:

By: _____
Cheryl Carter-Benjamin
Commission Clerk