

**LOCAL AGENCY FORMATION COMMISSION OF
ORANGE COUNTY**

STRATEGIC PLANNING WORKSHOP

**Wednesday, July 13, 2022
8:30 a.m.**

**County Conference Center (CCC) Multipurpose Room
601 North Ross Street
Room 104, Santa Ana, CA 92701**

- 1. CALL THE MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD APPOINTMENTS – COMMISSIONERS DAVERT, FRESHLEY, HUANG, MCGREGOR AND WAGNER**

4. ROLL CALL

5. CONSENT CALENDAR

a.) June 8, 2022 – Regular Commission Meeting Minutes

The Commission will consider approval of the June 8, 2022 meeting minutes.

6. INTRODUCTION TO WORKSHOP

7. PUBLIC COMMENT

This is an opportunity for members of the public to address the Commission, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken by the Commission on off-agenda items unless authorized by law.

8. STRATEGIC PLANNING WORKSHOP

The Commission will participate in goal setting and identify objectives of the agency for Fiscal Years 2022-2025.

9. ADJOURNMENT OF WORKSHOP

The Commission will adjourn the workshop to the next OC LAFCO Regular Meeting on Wednesday, August 10, 2022, 8:15 a.m. at the Planning Commission Hearing Room, Hall of Administration, 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Santa Ana, CA 92701.

PUBLIC PARTICIPATION:

The Local Agency Formation Commission of Orange County welcomes your participation. The public may provide comments during Agenda Item No. 7. In accordance with the OC LAFCO guidelines, each speaker's comments may not exceed three (3) minutes. Written comments may also be submitted by email to the Commission Clerk at ccarter-benjamin@oclafco.org. Comments received no less than twenty-four (24) hours prior to the strategic planning workshop will be distributed to the Commission and included in the record.

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the OC LAFCO website at www.oclafco.org.

State law requires that a participant in an OC LAFCO proceeding who has a financial interest in a decision and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.

AMERICANS WITH DISABILITIES ACT (ADA)

All regular meeting agendas and associated reports are available at www.oclafco.org. Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with OC LAFCO staff at (714) 640-5100 at least three business days prior to the respective meeting.

2022 MEETING AND EVENTS CALENDAR

Approved February 9, 2022

2022



January						
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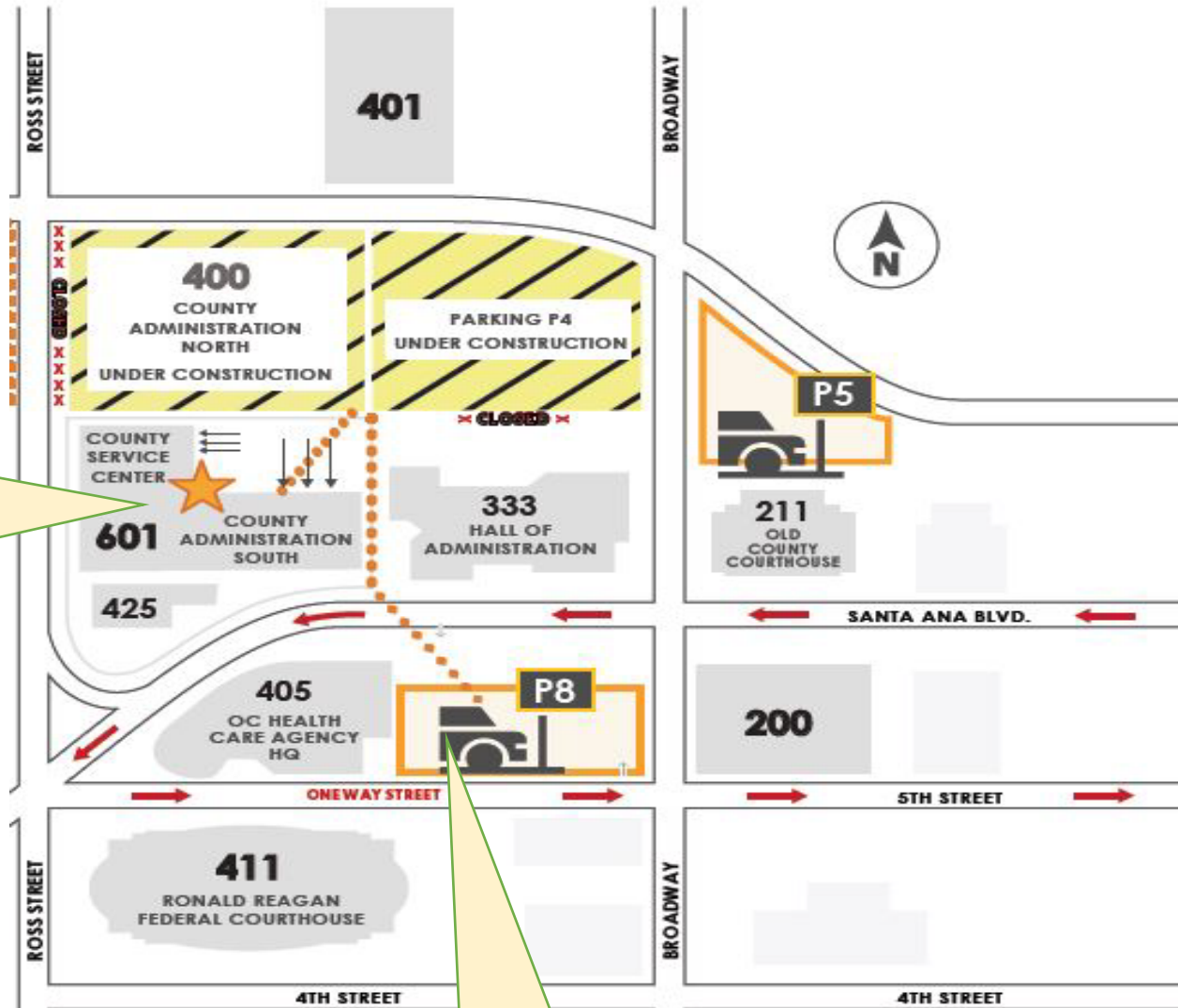
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- OC LAFCO Regular Meeting (*begins at 8:15 a.m.*)
Location: Hall of Administration, Planning Commission Hearing Room, 10 Civic Center Plaza, Santa Ana, CA 92701.
- Strategic Planning Workshop (*8:30 a.m. to 12:00 p.m.*)
Location: County Administration South (CSA) Multipurpose Room, 601 North Ross Street, Room 104, Santa Ana, CA 92701.
- Office closure due to legal holidays and flexible work schedule.
- CALAFCO Annual Conference - October 19 - 21, 2022 at Hyatt Regency Newport Beach John Wayne Airport.

Orange County LAFCO
Strategic Planning Session
County Conference Center, 601 North Ross Street, Room 104
July 13, 2022



County Administration South
County Conference Center
601 North Ross Street, Room 104
Santa Ana, CA 92701

General Parking
405 W. 5th Street
Santa Ana, CA 92701

3 | Board
Appointments

July 13, 2022

TO: Local Agency Formation Commission
of Orange County

FROM: Executive Officer
Commission Clerk

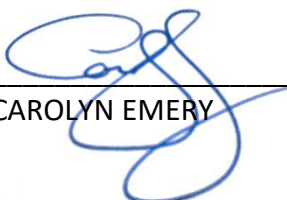
SUBJECT: Board Appointments

The following appointments of OC LAFCO members were made for terms beginning July 1, 2022:

- Douglass Davert, Regular Special District Member (*Reappointed by the Special District Selection Committee on April 22, 2022*).
- Kathryn Freshley, Alternate Special District Member (*Reappointed by the Special District Selection Committee on April 22, 2022*).
- Peggy Huang, Regular City Member (*Appointed by the City Selection Committee on May 19, 2022*).
- Derek J. McGregor, Regular Public Member (*Appointed by the Commission on May 11, 2022*).
- Donald Wagner, Regular County Member (*Appointed by Board of Supervisors on January 25, 2022*).

The Oath of Office for these appointments will be administered at the July 13 Strategic Planning Workshop.

Respectfully submitted,



CAROLYN EMERY



CHERYL CARTER-BENJAMIN

REGULAR MEMBERS

CHAIR
Douglass Davert
Special District Member

VICE CHAIR
Donald P. Wagner
County Member

IMMEDIATE PAST CHAIR
Derek J. McGregor
Public Member

Lisa Bartlett
County Member

Wendy Bucknum
City Member

James Fisler
Special District Member

Peggy Huang
City Member

ALTERNATES

Andrew Do
County Member

Kathryn Freshley
Special District Member

Lou Penrose
Public Member

Vacant
City Member

STAFF

Carolyn Emery
Executive Officer

Scott Smith
General Counsel

OATH OF OFFICE

LOCAL AGENCY FORMATION COMMISSION

I, Douglass Davert, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Commissioner

Subscribed and sworn to before me this 13th day of July 2022.

Cheryl Carter-Benjamin
Office Manager/ Commission Clerk
Local Agency Formation Commission

OATH OF OFFICE

LOCAL AGENCY FORMATION COMMISSION

I, Kathryn Freshley, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Commissioner

Subscribed and sworn to before me this 13th day of July 2022.

Cheryl Carter-Benjamin
Office Manager/ Commission Clerk
Local Agency Formation Commission

OATH OF OFFICE

LOCAL AGENCY FORMATION COMMISSION

I, Peggy Huang, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Commissioner

Subscribed and sworn to before me this 13th day of July 2022.

Cheryl Carter-Benjamin
Office Manager/ Commission Clerk
Local Agency Formation Commission

OATH OF OFFICE

LOCAL AGENCY FORMATION COMMISSION

I, Derek J. McGregor, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Commissioner

Subscribed and sworn to before me this 13th day of July 2022.

Cheryl Carter-Benjamin
Office Manager/ Commission Clerk
Local Agency Formation Commission

OATH OF OFFICE

LOCAL AGENCY FORMATION COMMISSION

I, Donald Wagner, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Commissioner

Subscribed and sworn to before me this 13th day of July 2022.

Cheryl Carter-Benjamin
Office Manager/ Commission Clerk
Local Agency Formation Commission

DRAFT MINUTES

OC LAFCO REGULAR MEETING

Wednesday, June 8, 2022
8:15 a.m.

Planning Commission Hearing Room
Hall of Administration
333 W. Santa Ana Blvd.
10 Civic Center Plaza, Santa Ana, CA. 92701

1. CALL TO ORDER

Chair Davert called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:15 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Posey led the Pledge of Allegiance.

3. ROLL CALL

The following Commissioners were present:

- **Chair Douglass Davert**
- **Vice Chair Donald Wagner**
- **Commissioner Wendy Bucknum**
- **Commissioner James Fisler**
- **Commissioner Derek J. McGregor**
- **Commissioner Mike Posey**
- **Alternate Commissioner Kathryn Freshley**
- **Alternate Commissioner Peggy Huang**
- **Alternate Commissioner Lou Penrose**

The following Commissioners were absent:

- **Commissioner Lisa Bartlett**
- **Alternate Commissioner Andrew Do**

The following staff members and general counsel were present:

- Executive Officer Carolyn Emery
- Policy Analyst Luis Tapia
- Policy Analyst Gavin Centeno
- Commission Clerk Cheryl Carter-Benjamin
- General Counsel Scott Smith

4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION (Received After Agenda Distribution)

Commission Clerk Cheryl Carter-Benjamin noted that supplemental communication for Agenda Item 7a was distributed to Commissioners and posted on the OC LAFCO website 72 hours prior to the meeting.

5. PUBLIC COMMENT

Chair Davert requested public comments on any non-agenda items. Commission Clerk Cheryl Carter-Benjamin noted that there were no requests to speak from the public.

Chair Davert closed the hearing of public comments.

6. CONSENT CALENDAR

Chair Davert asked if there were any requests by Commissioners to pull any of the consent items for discussion and request from the public to speak on the item. **Vice Chair Wagner** requested that Agenda Item 6a be pulled from the Consent Calendar for discussion. **Commissioner Fisler** requested Agenda Item 6c be pulled from the Consent Calendar for discussion. The Commission Clerk noted no requests from the public to speak on the items. **Vice Chair Wagner** motioned for approval of Agenda Item 6b, and **Commissioner Bucknum** seconded the motion.

6b. – Proposed “Pomeroy Property Detachment from the City of Tustin (CD 20-13)”

MOTION: Confirm that OC LAFCO has reviewed the information contained within the Notice of Exemption prepared by the County of Orange and filed with the Orange County Clerk-Recorder; Adopt OC LAFCO Resolution No. CD 20-13 approving the “Pomeroy Property Detachment from the City of Tustin” and waiving protest proceedings; Direct the Executive Officer to file the Notice of Exemption for the detachment with the Orange County Clerk-Recorder. (Donald Wagner)

SECOND: Wendy Bucknum

FOR: Donald Wagner, Wendy Bucknum, James Fisler, Derek J. McGregor,
Mike Posey, Douglass Davert

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

6a. – Approval of Minutes – May 11, 2022, Regular Commission Meeting

There were general comments and discussion by the Commission regarding meeting participation requirements for alternate members. The Commission directed staff to agendaize discussion of the matter at a future meeting. **Chair Davert** called for a motion on the agenda item. **Vice-Chair Wagner** motioned for approval of the agenda item, and **Commissioner Posey** seconded the motion.

MOTION: Approve May 11 meeting minutes and agendaize meeting participation requirements for discussion at a future meeting. (Donald Wagner)

SECOND: Mike Posey

FOR: Donald Wagner, Mike Posey, Wendy Bucknum, James Fisler,
Derek J. McGregor, Douglass Davert

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

6c. – Six-Month Strategic Objectives Update

Commissioner Fisler inquired about google analytics for the new website. The Executive Officer addressed the inquiry. **Chair Davert** called for a motion on the agenda item. **Commissioner Fisler** motioned for approval of the agenda item, and **Commissioner Bucknum** seconded the motion.

MOTION: Approve the Six-Month Strategic Objectives Update. (James Fisler)

SECOND: Wendy Bucknum

FOR: James Fisler, Wendy Bucknum, Derek J. McGregor, Mike Posey,
Donald Wagner, Douglass Davert

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

7. PUBLIC HEARING

7a. – Proposed “Hamer Island Annexation to the City of Placentia (IA 22-02)”

Policy Analyst Gavin Centeno gave the staff presentation and acknowledged the presence of the City’s Deputy City Administrator.

Chair Davert called for Commission discussion and opened the public hearing. Luis Estevez, Deputy City Administrator, City of Placentia provided general comments and responded to questions from Commissioners.

The Commissioners made general comments, and the Commission Clerk noted that there were no additional requests from the public to speak on the item. **Chair Davert** closed the public hearing and called for a motion on the recommended actions. **Vice Chair Wagner** motioned to approve the staff recommended actions, and **Commissioner McGregor** seconded the motion.

MOTION: Confirm that OC LAFCO has reviewed the information contained within the Notice of Exemption prepared by the City of Placentia as the lead agency and filed with the Orange County Clerk-Recorder; Adopt OC LAFCO Resolution No. IA 22-02 approving the “Hamer Island Annexation to the City of Placentia” and waive protest proceedings; Direct the Executive Officer to file the Notice of Exemption for the annexation with the Orange County Clerk-Recorder. (Donald Wagner)

SECOND: Derek J. McGregor

FOR: Donald Wagner, Derek J. McGregor, Wendy Bucknum, James Fisler, Mike Posey, Douglass Davert

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

8. COMMISSION DISCUSSION AND ACTION

8a. – Legislative Report (June 2022)

Policy Analyst Luis Tapia gave the staff presentation and noted the actions recommended by staff.

Chair Davert called for Commission discussion and public comments. Commissioners made general comments and directed staff to send the letters and previously approved position letters to the Orange County legislators. The Commission Clerk noted that there were no requests from the public to speak on the item.

Chair Davert called for a motion on the recommended actions. **Commissioner Bucknum** motioned to approve the staff recommended and additional actions and **Vice Chair Wagner** seconded the motion.

MOTION: Adopt position on the following bills: AB 1944 (WATCH), AB 2449 (WATCH), AB 2647 (SUPPORT), SB 1449 (SUPPORT); and Direct staff to send position letters and previously approved position letters to the respective bill authors and Orange County legislators. (Wendy Bucknum)

SECOND: Donald Wagner

FOR: Wendy Bucknum, Donald Wagner, James Fisler,
Derek J. McGregor, Mike Posey, Douglass Davert

AGAINST: None

ABSTAIN: None

MOTION PASSED: 6-0.

9. COMMISSIONER COMMENTS

Commissioners made general comments.

10. EXECUTIVE OFFICER'S REPORT

The Executive Officer provided the following updates:

- Mr. William Kelly, who will facilitate the strategic planning workshop on July 13. Mr. Kelly has distributed a SWOT questionnaire to Commissioners and staff and asked that they be returned to him by email by June 20.
- The Commission's regular meetings will be moved to a new location in the County's Conference Center beginning in September. More details will be provided to the Commission and public.

11. INFORMATIONAL ITEMS & ANNOUNCEMENTS

11a. – 2022 LAFCO Strategic Planning Workshop

Chair Davert reminded the Commission that the Annual Strategic Planning Workshop will be on Wednesday, July 13 from 8:30 a.m. to 12:00 p.m. at the County Administration South (CAS) Multipurpose Room. Executive Officer Emery added that the workshop will be focused on refining of the goals to align with work plan.

12. CLOSED SESSION

No closed session items scheduled.

13. ADJOURNMENT OF THE REGULAR COMMISSION MEETING

Chair Davert adjourned the Regular Commission Meeting at 8:50 a.m. to the July 13, 2022, Strategic Planning Workshop, noting there will be no regular meeting of the Commission in July.

Douglass Davert, Chair
Orange County Local Agency Formation Commission

By: _____
Cheryl Carter-Benjamin
Commission Clerk

8 | Strategic Planning
Workshop

REGULAR MEMBERS

CHAIR

Douglass Davert

Special District Member

VICE CHAIR

Donald P. Wagner

County Member

IMMEDIATE PAST CHAIR

Derek J. McGregor

Public Member

Lisa Bartlett

County Member

Wendy Bucknum

City Member

James Fisler

Special District Member

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ALTERNATES

Andrew Do

County Member

Kathryn Freshley

Special District Member

Lou Penrose

Public Member

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City Member

STAFF

Carolyn Emery

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Scott Smith

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July 13, 2022

TO: Local Agency Formation Commission
of Orange County

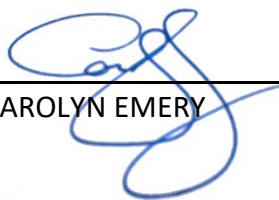
FROM: Executive Officer

SUBJECT: 2022 Strategic Planning Workshop

BACKGROUND

On July 13, 2022, OC LAFCO will conduct a Strategic Planning Workshop. At the workshop, the Commission will participate in goal setting and identify objectives of the agency for the next three fiscal cycles (2022-2025). The workshop will be facilitated by William ("Bill") Kelly, President and CEO of Kelly Associates Management Group LLC (KAMG). Mr. Kelly specializes in the areas of organizational management and team building/goal setting. Prior to establishing KAMG, a municipal management firm that only consults to public agencies, Bill held many positions, including City Manager, Deputy City Manager, and Director of Public Works/Community Development, with several California cities. He has also previously provided consulting services to OC LAFCO.

Respectfully submitted,



CAROLYN EMERY