

## DRAFT MINUTES

### OC LAFCO REGULAR MEETING

Wednesday, May 11, 2022  
8:15 a.m.

Planning Commission Hearing Room  
Hall of Administration  
333 W. Santa Ana Blvd.  
10 Civic Center Plaza, Santa Ana, CA. 92701

#### 1. CALL TO ORDER

**Chair Davert** called the meeting of the Local Agency Formation Commission of Orange County (OC LAFCO) to order at 8:15 a.m.

#### 2. PLEDGE OF ALLEGIANCE

**Commissioner Bucknum** led the Pledge of Allegiance.

#### 3. ROLL CALL

The following Commissioners were present:

- **Chair Douglass Davert**
- **Vice Chair Donald Wagner**
- **Commissioner Wendy Bucknum**
- **Commissioner James Fisler**
- **Commissioner Derek J. McGregor**
- **Commissioner Mike Posey**
- **Alternate Commissioner Peggy Huang**
- **Alternate Commissioner Lou Penrose**

The following Commissioners were absent:

- **Commissioner Lisa Bartlett**
- **Alternate Commissioner Andrew Do**
- **Alternate Commissioner Kathryn Freshley**

The following OC LAFCO staff members were present:

- Executive Officer Carolyn Emery
- Policy Analyst Luis Tapia
- Policy Analyst Gavin Centeno
- Commission Clerk Cheryl Carter-Benjamin
- General Counsel Scott Smith

#### **4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATION (Received After Agenda Distribution)**

Executive Officer Carolyn Emery noted that supplemental communication for Agenda Item 10a was distributed to Commissioners and copies were made available to the public.

#### **5. PUBLIC COMMENT**

**Chair Davert** requested public comments on any non-agenda items. Commission Clerk Cheryl Carter-Benjamin noted that there were no requests to speak from the public.

**Chair Davert** closed the hearing of public comments.

#### **6. CONSENT CALENDAR**

**Chair Davert** called for a motion on the consent calendar. There was no discussion from Commissioners and the Commission Clerk noted no requests from the public to speak on the item.

**Chair Davert** called for a motion on the consent calendar. **Commissioner Fisler** motioned for approval of the consent calendar and **Commissioner Posey** seconded the motion.

#### **6a. – Approval of Minutes – May 11, 2022, Regular Commission Meeting**

#### **6b. – Amendments to the Local Guidelines for Implementing the California Environmental Quality Act (CEQA)**

#### **6c. – Local Agency Investment Fund (LAIF) Account Update**

**MOTION:** Approve the Consent Calendar. (James Fisler)  
**SECOND:** Mike Posey  
**FOR:** James Fisler, Mike Posey, Donald Wagner, Wendy Bucknum,  
Derek J. McGregor, Douglass Davert  
**AGAINST:** None  
**ABSTAIN:** None

**MOTION PASSED: 6-0.**

## **7. PUBLIC HEARING**

### **7a. – Final OC LAFCO Fiscal Year 2022-23 Budget**

Executive Officer Carolyn Emery presented the staff report on the final budget for fiscal year 2022-23 and noted the recommended actions.

**Chair Davert** called for Commission discussion and opened the public hearing. **Chair Davert** made general comments, and the Commission Clerk noted that there were no requests from the public to speak on the item. **Chair Davert** closed the public hearing and called for a motion on the recommended actions. **Commissioner Bucknum** motioned to approve the staff recommended actions and **Commissioner Posey** seconded the motion.

**MOTION:**       **Adopt the final OC LAFCO FY 2022-23 Budget; Direct the Executive Officer to transmit the final budget to the Board of Supervisors, cities, special districts, and the County Auditor-Controller. (Wendy Bucknum)**

**SECOND:**       **Mike Posey**

**FOR:**           **Wendy Bucknum, Mike Posey, Donald Wagner, James Fisler, Derek J. McGregor, Douglass Davert**

**AGAINST:**       **None**

**ABSTAIN:**       **None**

**MOTION PASSED: 6-0.**

## **8. COMMISSION DISCUSSION AND ACTION**

### **8a. – Professional Consultant Services Agreement with Rosenow Specavek Group**

Executive Officer Carolyn Emery gave the staff presentation and noted the recommended actions. The Executive Officer also noted a correction to the draft agreement by indicating the official name change of the Consultant from Rosenow Specavek Group to RSG, Inc.

**Chair Davert** called for Commission discussion and public comments. Commissioners made general comments and inquiries, and the Executive Officer provided responses accordingly. The Commission Clerk noted that there were no requests from the public to speak on the item.

**Chair Davert** called for a motion on the recommended actions. **Commissioner Posey** motioned to approve the staff recommended actions and **Commissioner Wagner** seconded the motion.

**MOTION:** Approve the Professional Services Agreement with RSG, Inc. to conduct the MSRs for the Southwest and West Regions; authorize the Executive Officer to execute the agreement. (Mike Posey)

**SECOND:** Donald Wagner

**FOR:** Mike Posey, Donald Wagner, Wendy Bucknum, James Fisler, Derek J. McGregor, Douglass Davert

**AGAINST:** None

**ABSTAIN:** None

**MOTION PASSED: 6-0.**

**8b. – Selection Process and Appointment of OC LAFCO Regular Public Member**

**Chair Davert** gave a summary of the selection process and recommendation of the Ad Hoc Committee to reappoint Commissioner McGregor.

**Chair Davert** called for Commission discussion and public comments. Ad hoc Committee members, **Commissioners Wagner** and **Bucknum** made brief comments. Commissioner McGregor gave a brief statement. There were no other comments from Commissioners, and the Commission Clerk noted that there were no requests from the public to speak on the item.

**Chair Davert** called for a motion on the recommended action of the Ad hoc Committee. **Vice Chair Wagner** motioned to approve the recommendation of the Ad hoc Committee and **Commissioner Bucknum** seconded the motion.

**MOTION:** Reappoint Derek J. McGregor to the Regular Public Member seat for the term to commence July 1, 2022. (Donald Wagner)

**SECOND:** Wendy Bucknum

**FOR:** Donald Wagner, Wendy Bucknum, James Fisler, Lou Penrose, Mike Posey, Douglass Davert

**AGAINST:** None

**ABSTAIN:** None

**MOTION PASSED: 6-0.**

**9. COMMISSIONER COMMENTS**

Commissioners made general comments.

**10. EXECUTIVE OFFICER’S REPORT**

The Executive Officer provided the following updates:

- Special District Selection process for two expiring terms concluded on April 22. Douglass Davert and Kathryn Freshley were reappointed to seats for respective terms commencing July 1.
- Staff has completed general exploration involving video recording and live streaming of the Commission's regular meetings. As meetings will be moved to new location due to County renovations and based on Commissioner feedback, staff will postpone this effort until new meeting location is identified.
- Handout on six-month strategic objectives with one adjustment to the MSR objectives provided to the Commission.

## **11. INFORMATIONAL ITEMS & ANNOUNCEMENTS**

### **11a. – 2022 LAFCO Strategic Planning Workshop**

Executive Officer Carolyn Emery noted the rescheduling of the 2022 Strategic Planning Workshop to Wednesday, July 13, 2022.

## **12. CLOSED SESSION**

No closed session items scheduled.

## **13. ADJOURNMENT OF THE REGULAR COMMISSION MEETING**

**Chair Davert** adjourned the Regular Commission Meeting at 8:38 a.m. to June 8, 2022.

Douglass Davert, Chair  
Orange County Local Agency Formation Commission

By: \_\_\_\_\_  
Cheryl Carter-Benjamin  
Commission Clerk