

**2021-2022 OC LAFCO
WORK PLAN**

(Approved: July 14, 2021)

STRATEGIC AREA ONE

Prioritize and process applications for changes of organization and reorganization, sphere of influence reviews, updates and municipal service reviews.

Project	Status/Description	Project Complexity	Comments
<p>Capistrano Bay Community Services District Activation of Latent Powers</p>	<p>Status: Application filed in May 2021. Proposed activation of a Latent Power for flood control protection services.</p>	<p>Complex</p>	<p>Plan for Service requirements currently pending from the District. Anticipated date of consideration by the Commission is unknown at this time.</p>
<p>Orange County Sanitation District Annexations</p>	<p>Status: Application filed in June 2021. Proposed annexation of properties located in the Cities of Anaheim, Villa Park and Yorba Linda.</p>	<p>Complex</p>	<p>Application incomplete and pending requirements. Anticipated to be considered by the Commission in early 2022.</p>
<p>Pomeroy Property Detachment from the City of Tustin</p>	<p>Status: Application Filed in December 2020. Proposed detachment from the City to align jurisdictional boundaries of parcels proposed for development.</p>	<p>Routine</p>	<p>Application incomplete and pending requirements. Anticipated to be considered by the Commission in early 2022.</p>
<p>Santa Ana River Reorganization – Areas 1, 1A, 2, and 3</p>	<p>Status: Application Filed in January 2021. Proposed reorganization of recreational and open space areas located along the Santa Ana River involving boundaries of the cities of Anaheim and Orange.</p>	<p>Routine</p>	<p>Application incomplete and pending requirements. Anticipated to be considered by the Commission in Spring 2022.</p>

STRATEGIC AREA ONE

Prioritize and process applications for changes of organization and reorganization, sphere of influence reviews, updates and municipal service reviews.

Project	Status/Description	Project Complexity	Comments
Santa Ana River Reorganization – Area 2A	<p style="text-align: center;">Status: Complete</p> <p>Proposed reorganization of small area adjacent to Angels Stadium involving the boundaries of cities of Anaheim and Orange.</p>	Routine	<p>Approved by the Commission on October 13, 2021.</p>
Sphere of Influence Update/Annexation of the City of San Juan Capistrano Water and Wastewater Systems to the Santa Margarita Water District	<p style="text-align: center;">Status: Complete</p> <p>Proposed sphere of influence update and annexation of the City’s water and wastewater systems to the District.</p>	Complex	<p>Approved by the Commission on August 19, 2021.</p>
Tonner Hills Annexation Extension	<p style="text-align: center;">Status: Complete</p> <p>Proposed extension of recordation of the annexation to City of Brea.</p>	Routine	<p>Approved by the Commission on August 19, 2021.</p>

STRATEGIC AREA TWO

Complete fourth cycle of Sphere of Influence (SOI) Reviews and Updates and prepare Municipal Service Reviews (MSRs) that serve as repositories of information for affected agencies and communities.¹

Project	Description	Project Status	Project Milestone
<p>4th Cycle of Spheres of Influence and Municipal Service Reviews</p>	<p>Work Program for the 4th Cycle (2018-2022) of SOI reviews, updates and MSRs addressing Orange County’s 34 cities and 34 special districts and other service providers.</p>	<p>Multi-year Project</p> <p>Underway</p> <p>Underway</p>	<p>Staff will complete the following work program components:</p> <ol style="list-style-type: none"> 1. Prepare MSRs for the following regions and agencies: <ol style="list-style-type: none"> a. CSA 13, 22, and 26 b. Orange County Cemetery District c. Southwest d. West 2. Integrate MSR Dashboard, Shared Services and Fiscal Indicators Web Based program into agency website.

¹ The 2018-2022 SOI/MSR Program is referenced as Exhibit 1A, and MSR region timelines may be adjusted as needed by OC LAFCO staff.

STRATEGIC AREA THREE

Provide leadership on effort to transition unincorporated areas of high interest for the County and adjacent cities through the OC LAFCO Unincorporated Areas Program.²

Project	Description	Project Status	Project Milestone
County Unincorporated Areas	Facilitate annexation process on unincorporated areas of high interest.	Multi-year Project	Work with County and cities of Fountain Valley, Orange, Placentia and Stanton on the annexation process and resources.

STRATEGIC AREA FOUR

Engage the South Orange County Unincorporated Communities (SOCUC) to assist with pathway to future governance.

Project	Description	Project Status	Project Milestone
South Orange County Future Governance	Engage and serve as resource to South Orange County unincorporated communities.	Ongoing	<ul style="list-style-type: none"> • Participate in quarterly meetings with Rancho Mission Viejo representatives to discuss development timeline and future governance. • Prepare document that outlines processes for potential governance options for the South Orange County unincorporated communities. • Present the governance options document to the communities upon request.

² The current inventory of the Orange County Unincorporated Areas is referenced as Exhibit 1B.

STRATEGIC AREA FIVE

Develop a program that enhances communication with local agencies and communities.

Project	Description	Project Status	Project Milestone
<p>Outreach and External Relations</p>	<p>Continued Implementation of Communication Plan, Tools and Resources</p>	<p>Ongoing</p>	<p>Continued use of the following to enhance communication with Commissioners, agencies, and communities:</p> <ol style="list-style-type: none"> 1. Bi-annual visits and distribution of media kits to OC legislators. 2. Monthly Commissioner Updates. 3. Quarterly Financial Reports. 4. Bi-Annual "LAFCO News" to Agencies/Interested Parties. 5. Social Media Calendar of Events (Twitter and Facebook). 6. Develop Video FAQs for website integration.

ADMINISTRATIVE PROJECTS

The following internal efficiencies support administrative and organizational effectiveness and proactive outreach to our funding agencies and the public. These projects also involve statutory requirements.

Project	Description	Status	Project Milestone
Annual Budget	Preparation of OC LAFCO annual budget for 2022-2023	Begin February 2022	State law requires the Commission to adopt proposed and final budgets at two public hearings.
Annual Audit	Preparation of annual audited financial statements and presentation of Auditor's report.	Complete	Annual audited statements presented to the Commission on November 10, 2021 by Davis Farr.
Agency Website	Redesign of the Commission Website	Complete	Agency website launched on October 15, 2021
OC LAFCO Policies and Procedures Update	Annual review of policies subject to changes in state and federal laws and requiring other updates.	Complete Complete February 2022 February 2022	Review and update, if necessary the following: <ol style="list-style-type: none"> 1. Personnel Policies and Procedures. 2. Accounting & Financial Policies 3. Administrative Policies and Procedures. 4. Legislative Policy and Guidelines.
CALAFCO	Continue membership with CALAFCO, attend staff workshops and conferences, and participate in CALAFCO's Legislative Committee. Continue to attend and participate in quarterly meetings of LAFCOs from the Southern Region of CALAFCO.	Ongoing	Participation in the following: <ol style="list-style-type: none"> 1. CALAFCO Legislative Committee. 2. Co-host the 2022 CALAFCO Staff Workshop. 3. Southern Region Quarterly Meetings.

ORANGE LAFCO			
4 TH Cycle -- Sphere of Influence and Municipal Service Review Program			
YEAR 2021-22			
MSR Region	Areas of Interest	Cities	Special Districts
Southwest	<ul style="list-style-type: none"> ■ Public Works ■ Water <ol style="list-style-type: none"> 1. Agency collaboration on urban water run-off and water treatment. 2. Collaboration between water districts and cities. 3. Impacts of water conservation. 4. Water reliability. ■ Possible opportunities for consolidation of districts. 	Aliso Viejo Dana Point Laguna Beach Laguna Hills Laguna Niguel Laguna Woods	Capistrano Bay CSD Emerald Bay CSD El Toro WD Laguna Beach County WD Moulton Niguel WD South Coast WD Three Arch Bay CSD South Orange County Wastewater Authority(<i>JPA</i>)
West	<ul style="list-style-type: none"> ■ Public Safety (Police and Fire) <ol style="list-style-type: none"> 1. Utilization of shared service models to decrease costs of services and maximize delivery efficiency. 2. Shared services database for areas that include: detectives, SWAT, traffic enforcement. 3. Fiscal sustainability. 4. Political pressures. 5. Internal and external demands to maintain level of services with increasing costs. 6. Maintaining related pension costs. 7. Providing the most efficient and cost-effective services to residents. ■ Parks and Recreation ■ Fiscal sustainability of maintenance of facilities and programs with scarce resources. ■ Public Works <ol style="list-style-type: none"> 1. Achieving economies of scale. 2. Shared services database that includes: operational and staffing costs; population growth impacts on infrastructure and land use. 	Cypress Buena Park Garden Grove Fountain Valley La Palma Stanton Westminster	Buena Park LD Cypress Rec. & Park District Garden Grove SD Midway SD
County Service Area Nos. 13, 22, and 26	<ul style="list-style-type: none"> ■ Overlap in service boundary for some CSAs with cities and duplication of services. ■ Potential for change of organization or reorganization with adjacent city. 		Countywide Districts
Orange County Cemetery District	<ul style="list-style-type: none"> ■ Infrastructure: Land acquisition to accommodate growth after 2030. ■ Public Works: Planning, development, utility services and access issues related to new cemetery location. 		Countywide District

ORANGE LAFCO
4TH Cycle Sphere of Influence and Municipal Service Review Program

YEAR 2022-23

MSR Region	Areas of Interest	Cities	Special Districts
Central	<ul style="list-style-type: none"> ■ Police ■ Public Works <ol style="list-style-type: none"> 1. Affordable housing. 2. Lack of alignment regarding Infrastructure limitations and legislative mandates on affordable and regular housing. 3. Population growth demands on existing infrastructure. ■ Accessory dwellings' impact on service delivery. 	Anaheim Irvine Orange Santa Ana Tustin Villa Park	East Orange County WD Irvine Ranch WD Serrano WD Silverado-Modjeska Parks & Rec. District
Southeast	<ul style="list-style-type: none"> ■ Public Works <ol style="list-style-type: none"> 1. Location and condition of public infrastructure. ■ Police <ol style="list-style-type: none"> 1. Fiscal sustainability of increasing costs of contracts with County Sheriff. 2. Impacts of and ability to maintain related pension costs. ■ Water <ol style="list-style-type: none"> 1. Water quality involving low flow run-off issues. 2. Assistance for agencies from treatment agencies on flow diversion and low flow funding mechanisms. 3. Water rate structures and conservation. 	Lake Forest Mission Viejo Rancho Santa Margarita San Clemente San Juan Capistrano	El Toro WD Irvine Ranch WD Moulton Niguel WD Santa Margarita WD Trabuco Canyon WD South Orange County Wastewater Authority(JPA)
Orange County Vector Control District	<ul style="list-style-type: none"> ■ Public Works: mosquito breeding and conveyance systems. ■ Parks and Recreation: mosquito breeding and lack of grounds maintenance. 		Countywide District
Orange County Water District	<ul style="list-style-type: none"> ■ Water: recycled water efforts, addressing the drought and water conservation. ■ Use of MSRs as tool/resource to update on services provided by the district. 		Countywide District

ORANGE LAFCO
4TH Cycle Sphere of Influence and Municipal Service Review Program

YEAR 2023-24

MSR Region	Areas of Interest	Cities	Special Districts
North	<ul style="list-style-type: none"> ■ Fire and Emergency Response <ol style="list-style-type: none"> 1. Integration of fire and water services for more effective response during emergency and disaster events. 2. Consolidation of internal services (i.e. procurement, HR, training). 3. Regionalization of service delivery involving medical calls and reduction in costs. 4. Maintaining of adequate fire suppression. ■ Police <ol style="list-style-type: none"> 1. Consolidation of specialty services that may include: CSI, dispatch, commercial and traffic enforcement. 2. External issues involving consolidation of departments. ■ Shared Services <ol style="list-style-type: none"> 1. Maximizing of funding opportunities supported by County for unincorporated islands. 2. Shared service models to increase funding for additional services that may include: IT, purchasing, training, HR, class comps. ■ Development of shared services system for areas such as: landscape and fleet maintenance. 	Brea Fullerton La Habra Placentia Yorba Linda	Placentia LD Yorba Linda WD
Coastal	<ul style="list-style-type: none"> ■ Public Works <ol style="list-style-type: none"> 1. Public outreach for better understanding of the financing of infrastructure. 2. Correlation of level and cost of services. 3. Economies of scale and potential shared services system for areas such as: fleet, tree trimming, and purchasing. ■ Solid Waste <ol style="list-style-type: none"> 1. Impacts of having fewer haulers on competitive bidding and rates. ■ Parks and Recreation ■ Police <ol style="list-style-type: none"> 1. Impediments involving consolidation of agencies Shared services database that includes: operational and staffing costs; population growth impacts on infrastructure and land use. 	Costa Mesa Huntington Beach Los Alamitos Newport Beach Seal Beach	Costa Mesa SD Irvine Ranch WD Mesa WD Rossmoor CSD Rossmoor/Los Alamitos SD Sunset Beach SD Surfside Colony CSD Surfside Colony SWSD

ORANGE COUNTY UNINCORPORATED AREAS

(Updated July 2021)

ISLAND	CITY SPHERE OF INFLUENCE	ACREAGE
Southwest Anaheim	Anaheim	494.90
Andora/Fairhope	Buena Park	39.0
Santa Ana Country Club/South Mesa	Costa Mesa	194.88
North Island	Fountain Valley	20.87
Bolsa Chica	Huntington Beach	1,483.56
Rossmoor	Los Alamitos	988.36
Banning Ranch	Newport Beach	465.15
El Modena	Orange	102.60
Lincoln/Glassell	Orange	102.46
North El Modena	Orange	31.60
North Tustin (portion)	Orange	396.89
Olive Heights	Orange	32.80
Orange Park Acres	Orange	394.02
Santiago Creek	Orange	187.20
Hamer	Placentia	76.00
Dale/Augusta	Stanton	98.78
Katella/Rustic	Stanton	10.57
Mac/Syracuse	Stanton	27.28
North Tustin (portion)	Tustin	4,211.36
Beach/McFadden	Westminster	40.77
Bolsa/Midway	Westminster	296.85
Bolsa/Pacific	Westminster	21.14
McFadden/Monroe	Westminster	32.84
Country Club	Yorba Linda	221.60
Fairlynn	Yorba Linda	146.61
TOTAL UNINCORPORATED AREAS:		TOTAL ACRES:
Small - 14		Small islands - 783.32
Large - 10*		acres
		Large unincorporated areas - 9,334.77 acres
<p>* North Tustin unincorporated area located in Tustin and Orange SOIs but is a single contiguous area.</p>		