



January 13, 2021

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VACANT
COUNTY MEMBER

STAFF

CAROLYN EMERY
EXECUTIVE OFFICER

TO: Local Agency Formation Commission

FROM: Executive Officer
Office Manager/Commission Clerk

SUBJECT: Appointment Processes for OC LAFCO Expiring Term and Vacancies

BACKGROUND

On June 30, 2021, the term for the LAFCO Alternate Public Member will expire. Additionally, the Alternate County Member and Alternate City Member seats are currently vacant. The table below provides additional information on these seats.

<i>OC LAFCO Expiring and Vacant Terms</i>		
Incumbent	Member Seat	Current Term
Vacant	Alternate County Member	2019 - 2023
Vacant	Alternate City Member	2020 - 2024
Lou Penrose	Alternate Public Member	2017 - 2021

Appointment Authority and Process

In accordance with Government Code Section 56334, the term of office for each Orange LAFCO Commissioner shall be four years and there are no term limits. Pursuant to the Orange LAFCO Bylaws, the term of office for each Commissioner begins on July 1st of the year appointed and expires June 30th of the final year of the term. The following sections describe the appointment process for each seat that will expire in 2021 or is currently vacant.

County Member Seats

County member seats are appointed annually at the discretion of the Chair of the Board of Supervisors (BOS) with final approval by the County BOS. The appointments will be considered by the BOS at the

January 26 or February 9 board meeting. As the Alternate County member seat is currently vacated, once appointed, the member will be administered the Oath of Office and seated at the subsequent Regular Commission meeting.

City Alternate Member Seat

The City Selection Committee (comprised of 34 Orange County City Mayors) is responsible for appointing the Alternate City Member seat, and the process is administered by the Orange County Clerk of the Board (COB). Commission staff has provided formal notification of the vacancy to the COB and the appointment will take place at the special meeting of the Committee on January 14, 2021. The member appointed will be administered the Oath of Office and seated at the February 10 Regular Commission meeting.

Public Member Seat

The appointment process for the Alternate Public Member is conducted by the Commission. In accordance with the Commission’s policy for the appointment of the public members, upon the direction of the Chair, a special notice advertising the position and soliciting resumes from interested candidates will be prepared and distributed. The Commission’s Executive Committee screens all applications and selects the finalists to interview with the full Commission. Once appointed by the Commission, the Alternate Public Member will be administered the Oath of Office and seated at the July 14 Regular Commission meeting for the term of July 1, 2021 through June 30, 2025. Below is the schedule for the appointment process.

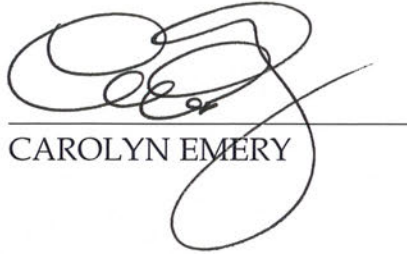
<i>Appointment Process Schedule for OC LAFCO Alternate Public Member Seat</i>	
ACTION	DATE
Announcement of Alternate Public Member Seat vacancy distributed to city clerks, special district board secretaries, clerk of the BOS, OC libraries and published in the <i>OC Register</i>	April 1, 2021
Application submittal period for Alternate Public Member Seat vacancy	April 1, 2021 – April 30, 2021
Application Screening Process conducted by the Commission’s Executive Committee	May 10, 2021 – May 21, 2021
Commission interviews and appointment of Alternate Public Member	June 9, 2021
Oath of Office Administered and Member Seated	July 14, 2021

RECOMMENDATION

Staff recommends that the Commission:

1. Receive and file the report on the appointment processes for the OC LAFCO expiring and vacant terms.

Respectfully submitted,



CAROLYN EMERY



CHERYL CARTER-BENJAMIN