

**LOCAL AGENCY FORMATION COMMISSION
ORANGE COUNTY**

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REGULAR MEETING AGENDA

**Wednesday, February 10, 2021
8:15 a.m.**

**IMPORTANT NOTICE REGARDING THE FEBRUARY 10, 2021
REGULAR COMMISSION MEETING**

Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act. Members of the public may not attend this meeting in person.

Participation by Commissioners and staff will be from remote locations. Public access and participation will only be available telephonically and electronically.

To virtually attend the meeting and to be able to view any presentations or additional materials provided at the meeting, please join online via Zoom using the link and information below:

<https://us02web.zoom.us/j/86208343478>

You can also dial in using your phone

1 (669) 900-9128

Webinar ID: 862 0834 3478

Submission of Public Comments: For those wishing to submit public comments at the February 10, 2021 Regular Commission meeting, comments on agendized or non-agendized items must be submitted by email to the Commission Clerk at ccarter-benjamin@oclafco.org and shall be subject to the same rules as would otherwise govern speaker comments made electronically or in person at any regular Commission meeting. Public comments must be received prior to the commencement of the Commission meeting in order to be accepted. Public comments submitted in accordance with these guidelines shall become part of the record of the regular Commission meeting. Public comments received after the commencement of the meeting or via text or social media (Facebook, Twitter, etc.) will not be accepted.

Reading of Public Comments: The Commission Clerk shall read all comments received prior to the commencement of the Commission meeting, provided that the reading shall not exceed three (3) minutes. The Chair, at his discretion, may reduce the time allowance if warranted by the volume of public comments received.

1. CALL THE MEETING TO ORDER

2. BOARD APPOINTMENT – COMMISSIONER HUANG

The Commission will receive a report on the recent board appointment made by the City Selection Committee.

3. ROLL CALL

**4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATIONS
(Communications Received After Agenda Distribution for Agendized Items)**

5. PUBLIC COMMENT

This is an opportunity for members of the public to address the Commission on items not on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on an off-agenda item(s) unless authorized by law.

6. CONSENT CALENDAR

a.) January 13, 2021 – Regular Commission Meeting Minutes

The Commission will consider approval of the January 13, 2021 meeting minutes.

b.) Comprehensive Quarterly Report – Second Quarter

The Commission will receive the second comprehensive quarterly report for Fiscal Year 2020-2021.

7. PUBLIC HEARING

No public hearing items scheduled.

8. COMMISSION DISCUSSION AND ACTION

a.) OC LAFCO Personnel Policies and Procedures

The Commission will consider proposed amendments to the Personnel Policies and Procedures.

b.) OC LAFCO Records Retention and Destruction Policy

The Commission will consider proposed amendments to the Records Retention and Destruction Policy.

c.) OC LAFCO Extended Emergency Paid Sick Leave Policy (Coronavirus)

The Commission will consider the adoption of a local policy for the extension of emergency paid sick leave for employees impacted by the Coronavirus.

d.) Amendment to Bob Aldrich and Associates Professional Services Agreement

The Commission will consider a proposed amendment to the professional services agreement with Robert Aldrich and Associates.

9. COMMISSIONER COMMENTS

This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No discussion or action may occur or be taken except to place the item on a future agenda if approved by Commission majority.

10. EXECUTIVE OFFICER'S REPORT

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

11. INFORMATIONAL ITEMS & ANNOUNCEMENTS

a.) Annual Filing of Form 700

Commissioners and staff must complete the annual filing of Form 700 no later than April 1, 2021.

12. CLOSED SESSION

No closed session items scheduled.

13. ADJOURNMENT OF REGULAR COMMISSION MEETING

NOTICE REGARDING ITEMS DISTRIBUTED TO THE COMMISSION LESS THAN 72 HOURS PRIOR TO THE LAFCO REGULAR MEETING:

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the OC LAFCO website at <http://www.oclafco.org>.

NOTICE: *State law requires that a participant in an OC LAFCO proceeding who has a financial interest in a decision and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.*

OC LAFCO Agendas and supporting documentation are available on the Internet at <http://oclafco.org>.