

**LOCAL AGENCY FORMATION COMMISSION  
ORANGE COUNTY**

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**REGULAR MEETING AGENDA**

**Wednesday, December 9, 2020  
8:15 a.m.**

**IMPORTANT NOTICE REGARDING THE DECEMBER 9, 2020  
REGULAR COMMISSION MEETING**

*Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act. Members of the public may not attend this meeting in person.*

**Participation by Commissioners and staff will be from remote locations. Public access and participation will only be available telephonically and electronically.**

**To virtually attend the meeting and to be able to view any presentations or additional materials provided at the meeting, please join online via Zoom using the link and information below:**

<https://us02web.zoom.us/j/89004539522>

**You can also dial in using your phone**

**1 (669) 900-9128**

**Webinar ID: 890 0453 9522**

**Submission of Public Comments:** For those wishing to submit public comments at the December 9, 2020 Regular Commission meeting, comments on agendized or non-agendized items must be submitted by email to the Commission Clerk at [ccarter-benjamin@oclafco.org](mailto:ccarter-benjamin@oclafco.org) and shall be subject to the same rules as would otherwise govern speaker comments made electronically or in person at any regular Commission meeting. Public comments must be received prior to the commencement of the Commission meeting in order to be accepted. Public comments submitted in accordance with these guidelines shall become part of the record of the regular Commission meeting. Public comments received after the commencement of the meeting or via text or social media (Facebook, Twitter, etc.) will not be accepted.

**Reading of Public Comments:** The Commission Clerk shall read all comments received prior to the commencement of the Commission meeting, provided that the reading shall not exceed three (3) minutes. The Chair, at his discretion, may reduce the time allowance if warranted by the volume of public comments received.

**1. CALL THE MEETING TO ORDER**

**2. BOARD APPOINTMENT – COMMISSIONER POSEY**

The Commission will receive a report on the recent appointment to the OC LAFCO Regular City Member seat made by the City Selection Committee.

**3. ROLL CALL**

**4. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATIONS  
(Communications Received After Agenda Distribution for Agendized Items)**

**5. PRESENTATION**

**a.) Recognition of Dedicated Service - *Commissioner Cheryl Brothers***

The Commission will recognize Commissioner Brothers for her years of service as the OC LAFCO City Member.

**6. PUBLIC COMMENT**

This is an opportunity for members of the public to address the Commission on items not on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on an off-agenda item(s) unless authorized by law.

**7. CONSENT CALENDAR**

**a.) October 14, 2020 – Regular Commission Meeting Minutes**

The Commission will consider approval of the October 14, 2020 meeting minutes.

**8. PUBLIC HEARING**

No public hearing items scheduled.

**9. COMMISSION DISCUSSION AND ACTION**

**a.) Fiscal Year 2019-20 OC LAFCO Audited Financial Statements**

The Commission will receive a report on the agency's audited financial statements for Fiscal Year 2019-20 prepared by independent auditor, Davis Farr LLP.

**b.) Legislative Report (December 2020)**

The Commission will receive a report on CALAFCO's legislative priorities and anticipated legislation of LAFCO interest for the 2021 legislative session.

**c.) 2021 Strategic Planning Workshop**

The Commission will consider postponement of the Annual Strategic Planning Workshop to June 9, 2021.

**d.) Election of LAFCO Officers for 2021**

The Commission will elect an OC LAFCO Chair and Vice Chair for 2021.

## 10. COMMISSIONER COMMENTS

This is an opportunity for Commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No discussion or action may occur or be taken except to place the item on a future agenda if approved by Commission majority.

## 11. EXECUTIVE OFFICER'S REPORT

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

- a.) Joint Request for Proposal Process for Selection of Independent Auditor
- b.) Staff Recruitment
- c.) CALAFCO Webinar and Regional Roundtable
- d.) Anticipated Projects:
  - City of Newport Beach: Special Study of Harbor Patrol
  - Reorganization of Undeveloped Parcel in City of Tustin

## 12. INFORMATIONAL ITEMS & ANNOUNCEMENTS

### a.) Bi-Annual Ethics Training Requirement

In accordance with State law, LAFCO Commissioners and staff are required to complete an ethics training course every two years. The Certification of Completion for the training shall be submitted to the Commission Clerk for retaining within the agency's records.

### b.) Sexual Harassment Avoidance Training Requirement

In accordance with State law, LAFCO Commissioners and staff are required to complete sexual harassment avoidance training every two years. The Certification of Completion for the training shall be submitted to the Commission Clerk for retaining within the agency's records.

## 13. CLOSED SESSION

No closed session items scheduled.

## 14. ADJOURNMENT OF REGULAR COMMISSION MEETING

### NOTICE REGARDING ITEMS DISTRIBUTED TO THE COMMISSION LESS THAN 72 HOURS PRIOR TO THE LAFCO REGULAR MEETING:

*Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the OC LAFCO website at <http://www.oclafco.org>.*

**NOTICE:** *State law requires that a participant in an OC LAFCO proceeding who has a financial interest in a decision and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.*

*OC LAFCO Agendas and supporting documentation are available on the Internet at <http://oclafco.org>.*