



FINAL MINUTES

LAFCO REGULAR MEETING AGENDA

Wednesday, July 13, 2016
8:00 a.m.

Orange County Transportation Authority
First Floor - Boardroom
600 South Main Street, Orange, CA 92868

1. CALL TO ORDER

Chair **McGregor** called the regular meeting of the Orange County Local Agency Formation Commission (OC LAFCO) to order at 8:03 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner **Spitzer** led the Pledge of Allegiance.

3. OATH OF OFFICE - COMMISSIONERS BERNSTEIN AND WILSON.

Commission Clerk Cheryl Carter-Benjamin administered the Oath of Office to Commissioners Bernstein and Wilson. Commissioner Bucknum's oath was administered upon her arrival at the Commission hearing.

4. ROLL CALL

The following Commissioners and Alternates were present:

- Chair **Derek J. McGregor**
- Vice Chair **Allan Bernstein**
- Commissioner **Lisa Bartlett**
- Commissioner **Cheryl Brothers**
- Commissioner **Todd Spitzer**
- Commissioner **Charley Wilson**
- Commissioner **John Withers**
- Alternate Commissioner **James Fisler**
- Alternate Commissioner **Kathryn Freshley**

The following Commissioner was delayed:

- **Alternate Commissioner Wendy Bucknum** (arrived at 8:40 a.m.)

The following Commissioner was absent:

- **Alternate Commissioner Andrew Do**

The following LAFCO staff members were present:

- Executive Officer Carolyn Emery
- Assistant Executive Officer Debra Kurita
- Project Manager Benjamin Legbandt
- Policy Analyst Luis Tapia
- Commission Clerk Cheryl Carter-Benjamin
- Legal Counsel Scott Smith

5. PRESENTATION - ORANGE COUNTY LAFCO WEBSITE

Assistant Executive Officer Debra Kurita and Policy Analyst Luis Tapia gave brief presentation on redesign of LAFCO website. The three components discussed were: The Shared Services Program, the Fiscal Trends Analysis Program and the Unincorporated Islands Pages.

6. ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATIONS (Received After Agenda Distribution)

There was no supplemental communications submitted.

7. APPROVAL OF MINUTES

June 8, 2016 - Regular Commission Meeting Minutes

The minutes were approved with no revisions.

MOTION: Approve the June 8, 2016 Regular Commission Meeting Minutes. (Allan Bernstein)

SECOND: Lisa Bartlett

FOR: Derek J. McGregor, Allan Bernstein, Lisa Bartlett, Cheryl Brothers, Charley Wilson, John Withers

AGAINST: None

ABSTAIN: Todd Spitzer

MOTION PASSED

8. PUBLIC COMMENT

Chair McGregor requested public comments on any non-agenda items.

Stacy Taylor, External Affairs Manager for Mesa Water District informed the Commission that the Mesa Water Board has commissioned a study of "*Special District Shared Efficiencies*" to determine if there will be a benefit for Mesa Water to consolidate with Costa Mesa Sanitary District. She added that the District staff had met with LAFCO staff to discuss the effort.

Scott Carroll, General Manager of Costa Mesa Sanitary District informed the Commission that the Sanitary District's Board is dedicated to transparency and providing efficient service to its customers. However, the sanitary district board is not supporting the study commissioned by Mesa Water District due to the process set by Mesa Water District.

Commissioner Bucknum arrived during this agenda item at 8:40 a.m.

Chair McGregor closed public comments.

9. CONSENT CALENDAR

9a. - 2016 CALAFCO Board of Directors Nominations

Chair McGregor called for the approval of the consent calendar.

MOTION: Receive and file the 2016 CALAFCO Board of Directors Nominations report; nominate Chair McGregor and Commissioner Brothers to the CALAFCO Board of Directors. (John Withers)

SECOND: Charley Wilson

FOR: Derek J. McGregor, Allan Bernstein, Lisa Bartlett, Cheryl Brothers, Todd Spitzer, Charley Wilson, John Withers

AGAINST: None

ABSTAIN: None

MOTION PASSED

10. PUBLIC HEARING

None

11. COMMISSION DISCUSSION AND ACTION

11a. – Proposed Revised Contract with Henson Consulting Group

The Executive Officer Carolyn Emery recommended a continuance on the proposed revised contract with Henson Consulting Group in order to perform additional research.

MOTION: Continue the Proposed Revised Contract with Henson Consulting Group. (Derek J. McGregor)

SECOND: Allan Bernstein

FOR: Derek J. McGregor, Allan Bernstein, Lisa Bartlett,
Cheryl Brothers, Todd Spitzer, Charley Wilson, John Withers

AGAINST: None

ABSTAIN: None

MOTION PASSED

12. COMMISSIONER COMMENTS

Commissioner Brothers reminded the Commission of the upcoming CALAFCO conference scheduled for October 26-28, in Santa Barbara and that the due date for submission of potential award nominations is August 31st. **Commissioner Brothers** also noted that the quarterly meeting for the southern region LAFCOs has been rescheduled to August 8, 2016 in Santa Ana at the train station.

Chair McGregor asked if OC LAFCO would be submitting nominations for recognition at the CALAFCO Annual Conference. The Executive Officer stated that CALAFCO has several award categories and staff will be submitting nominations for the Project of the Year category and Commission Clerk of the Year categories.

13. EXECUTIVE OFFICER'S REPORT

Executive Officer Carolyn Emery informed the Commission of three items:

- Staff will be conducting the Protest Hearing for the Proposed East Orange County Water District (EOCWD) Reorganization for Local Sewer Service on July 14, 2016. Ms. Emery noted that if an insufficient number of protests are received, LAFCO will move forward with recordation of the project provided the necessary supplemental documents are submitted by EOCWD.
- Through a joint RFP process with four other LAFCOs, a new auditor was unanimously selected. The firm, Davis Farr, LLP, which previously provided OC LAFCO's bookkeeping service, was awarded a four-year contract with the option of contracting for an additional year. Ms. Emery noted that the contract amount of \$6,800 for the first year is within the Executive Officer's signature authority.

- Ms. Emery announced that Project Manager, Ben Legbandt is leaving the agency after nine years of dedicated service. The Commissioners thanked Ben for his professionalism, courtesy, and outstanding contributions to OC LAFCO.

14. INFORMATIONAL ITEMS & ANNOUNCEMENTS

14a. - CALAFCO Annual Conference

The 2016 conference is scheduled for October 26-28, in Santa Barbara.

15. CLOSED SESSION

Chair McGregor called for the closed session at 8:50 a.m.

The Commission reconvened in open session at 9:25 a.m. There were no reportable actions.

16. ADJOURNMENT OF REGULAR COMMISSION MEETING

The meeting adjourned at 9:26 a.m.

Derek J. McGregor, Chair
Orange County Local Agency Formation Commission

By: 
Cheryl Carter-Benjamin
Commission Clerk