

2013-2014 OC LAFCO WORK PLAN

Approved on September 11, 2013

MANDATED PROJECTS

OC LAFCO is required by statute to fulfill legal mandates through the processing of changes of organization (“mandated projects”) filed by affected agencies and property owners. Additional mandated projects, not anticipated or known at this time, if filed will be added to the work plan.

Project	Description	Status	Comments
Capistrano Bay CSD Detachment	Detachment of property from District’s boundary that is not developable and does not receive District services.	Underway	A pre-filing meeting with the District has been scheduled in September to discuss the proposal.
Carmel/Lampson Island Annexation to the City of Garden Grove	Proposed annexation of a one acre island to the City of Garden Grove and sphere amendments to the Cities of Garden Grove and Stanton.	Underway	The proposal is expected to be considered by Commission in Winter of 2013.
Mission Viejo Dog Park Reorganization	Proposed reorganization of approximately four acres to the City of Mission Viejo. The proposal includes the detachment of territory from the City of Rancho Santa Margarita and sphere amendments to both cities.	Underway	The proposal is expected to be considered by the Commission during the October 9, 2013 hearing.
Midway City Sanitary District Annexation	Potential annexation of property to the District for provision of sewer service to future residential development.	Underway	An application was submitted by the property owner in September and is currently being processed.
Orange County Water District Annexations	The City of Anaheim, Yorba Linda Water District, and Irvine Ranch Water District have requested annexation of territories to the Orange County Water District (OCWD) to increase groundwater supplies to the areas proposed for annexation.	Underway	OCWD is completing the required environmental review and is expected to submit an application for annexation later this year.
Rancho Santa Margarita Annexation	Annexation of approximately one acre of unincorporated territory, which includes a portion of the Santa Margarita High School’s parking lot and the adjacent intersection.	Underway	An application was submitted to LAFCO on August 27, 2013 and is currently being processed.

MANDATED PROJECTS - CONTINUED

Project	Description	Status	Comments
Anaheim/Yorba Linda Reorganization	Potential detachment of territory from the City of Yorba Linda and annexation to the City of Anaheim.	New	The City of Anaheim has expressed interest in annexing a future residential development currently located within the City of Yorba Linda.
Bolsa Chica/Goodell Annexation	Potential annexation of Bolsa Chica and adjacent Goodell property.	New	The City of Huntington Beach has expressed interest in annexing approximately 1,575 acres of unincorporated territory within its sphere of influence boundary.
Laguna Niguel/San Juan Capistrano Reorganization	Potential detachment of two residential properties from the City of Laguna Niguel and annexation of same territory to the City of San Juan Capistrano.	New	Landowner has expressed interest in detaching from Laguna Niguel and annexing to San Juan Capistrano.
Laguna Woods Annexation	Potential annexation of open space territory within the City's sphere of influence.	New	The City of Laguna Woods has expressed interest in annexing the remaining six acres of unincorporated territory within its sphere of influence boundary.
OCSD Detachment Laguna Woods	Potential detachment of uninhabited open space located in the northwest portion of the City of Laguna Woods.	New	The Orange County Sanitation District has expressed interest in detaching approximately 173 acres from its service boundary.
Santa Ana/Colleen Island Annexation to Costa Mesa	Potential annexation of a small island located within the City's sphere of influence.	New	The City of Costa Mesa is expected to file an annexation application under the small islands incentive program in September 2013.
Laguna Beach Sphere of Influence Amendment and Possible Annexation	Potential sphere of influence amendment and annexation of unincorporated territory known as the El Morro area.	On Hold	The City of Laguna Beach is exploring options to amend its sphere amendment and concurrent annexation.

LEADERSHIP

OC LAFCO has provided a leadership role in Orange County through “outside the box” initiatives that foster healthy discussions at the local, regional, and state level. The Commission can continue its leadership over the next year through the following projects.

Project	Description	Status	Comments
Governance Restructuring Committee	Develop a work plan that identifies options to assist distressed agencies experiencing fiscal and/or organizational challenges, and a policy and procedures on reorganization options.	Underway	The draft white paper and update on the recent GRC and advisory group efforts will be presented during the September 11, 2013 hearing.
South Orange County Future Governance	Develop and carry out visioning process for South Orange County future governance.	Underway	The draft South Orange County Visioning Process, which includes roadmap for fiscal accountability and stakeholder discussions, was presented and approved at the September 11, 2013 hearing.
Yorba Linda Annexation (Esperanza Hills)/Focused Stakeholder Group	Focused stakeholder group process for proposed annexation of the Esperanza Hills development to the City of Yorba Linda.	Underway	Focused stakeholder group meetings with landowners and representatives from the City, County and Yorba Linda Water District are anticipated to begin in September/October 2013 to discuss terms and conditions of future annexation to the City of Yorba Linda.
Garden Grove Sanitary District Reorganization	Potential detachment of areas outside the City of Garden Grove.	On Hold	Potential reorganization of District service territory to ensure efficient delivery of sanitary sewer services to the City's residents. Staff will contact City to seek interest in moving forward.

PARTNERSHIP

OC LAFCO has been instrumental in fostering local and regional discussions that encourage good government, effective public policies, and sharing of creative ideas and solutions to pressing government issues. The following projects represent OC LAFCO’s continued presence and partnerships with other regional and state organizations to discuss issues of both local and statewide importance.

Project	Description	Status	Comments
CALAFCO	Continue membership with CALAFCO, attend staff workshops and conferences, and participate in CALAFCO’s legislative committee.	Ongoing	Executive Officer is a member of the CALAFCO Legislation Committee.
Coalition of California LAFCOs (CCL)	Continue membership in CCL, attend meetings and workshops, and continue participation in the two CCL subgroups: Clerks Working Group and GIS/IT Working Group.	Ongoing	The Commission continues to participate in regional collaborative efforts of 6 southern LAFCOs. Provides leadership and administrative support as CCL Chair and Deputy Executive Officer.
Fiscal Trends Analysis Program	Continue to evaluate the fiscal health of local government agencies and improve value of the Fiscal Trends Program.	Ongoing	In addition to the annual update of fiscal information, continue collaboration with cities and special districts to identifying characteristics of municipal fiscal health.
Orange County Community Islands Task Force (CTF)	Implement best practices and guiding principles developed by the CTF group to encourage island annexation and alternate service provisions.	Ongoing	Reengage cities with unincorporated islands using task force principles to encourage delivery of adequate level of services.

PARTNERSHIP - CONTINUED

Project	Description	Status	Comments
Shared Services Program	Encourage local and regional collaborations to maximize capacity, increase service efficiency, and explore long-term savings.	Ongoing	Provide communication venues, including forums, working groups and summit, for local agencies to network, share best practices, and identify communities of interest. Provide updates to the Commission and other publications which may be distributed to local agencies, interested parties, and the public on the program incentives and ongoing collaborative efforts.
North Tustin Water Service Provision	Discussions with North Tustin residents regarding water service.	New	Continue to provide information to County staff and residents regarding special district water providers.
Orange County Leadership Symposium	The building of relationships among Orange County elected officials and regional agency leaders to collectively address countywide issues.	New	The Commission will discuss the resurgence of the OCLS at the September 11 meeting.

ADVOCACY

Through its past efforts, the Commission has learned that planting seeds and fostering discussions can be a success in itself – that providing additional resources and opportunities to share ideas can lead to opportunities for enhanced service efficiency, orderly growth, and good government. The Commission may continue to encourage agencies to utilize all the available resources that are offered by OC LAFCO to assist in addressing current and future service issues. The following projects continue LAFCO’s advocacy role in FY 2013-2014.

Project	Description	Status	Comments
Legislative Affairs	Monitor legislation and legislative activities related to LAFCO’s mission.	Ongoing	Continue participation in legislative committees including CALAFCO, CCL, and CSDA.
Prepare Quarterly Opinion/Editorial Articles	Prepare opinion pieces on LAFCO issues for publication in local media outlets.	Ongoing	Continue working with the LAFCO Chair to prepare and distribute editorial articles on a quarterly basis: November 2013, February 2014, May 2014, and August 2014.
Public Engagement Program	Use the Public Engagement Program to encourage community feedback on future LAFCO projects and activities.	New	Integrate use of engagement program with current LAFCO projects and activities to realize value of program.
Shared Services and Fiscal Trends Programs	Integrate web-based programs to enhance their value as resources.	New	Integrate the functionality of the two web-based programs to (1) track shared services savings over time and (2) analyze optimal service areas and logical communities of interest.
Rossmoor Community Services District Activation of Latent Powers	Potential activation of additional powers of the Rossmoor CSD.	On Hold	No application has been submitted by the CSD for activation of latent powers.

INTERNAL EFFICIENCIES

The following internal efficiencies support keeping administrative costs static, organizational effectiveness and proactive outreach to our funding agencies and the public.

Project	Description	Status	Comments
LAFCO/County Memorandum of Understanding	Work with the County to revise LAFCO's office lease agreement.	Underway	Continue discussions with County representatives regarding new lease agreement for LAFCO office space.
Annual Budget	Preparation of LAFCO's annual budget and determination of funding apportionments for member agencies.	Ongoing	The draft and final budgets are expected to be considered by the Commission at the April 9, 2014 and May 14, 2014 hearings respectively.
Annual Audit	Preparation of annual audited financial statements and presentation of Auditor's report.	Ongoing	The annual audit began in August and is expected to be considered by the Commission at the October 9, 2013 hearing.
Comprehensive Quarterly Reports	Preparation of quarterly reports that provide the Commission an overview of LAFCO projects underway or completed and an update on the financial performance of the agency's current budget and investment portfolio.	Ongoing	The Comprehensive Quarterly Reports are scheduled for the following meetings: November 13, 2013, February 12, 2014, May 14, 2014, and August 13, 2014.
Legislative Quarterly Reports	Preparation of quarterly reports for the Commission.	Ongoing	The legislative quarterly reports are scheduled for the following meetings: November 13, 2013; February 12, 2014; May 14, 2014; and August 13, 2014.
OCLAFCO Newsletter	Prepare OC LAFCO newsletter for distribution to member agencies.	Ongoing	Distribute newsletters to Orange County agencies after the following meetings: November 13, 2013, February 12, 2014, May 14, 2014, and August 13, 2014.

INTERNAL EFFICIENCIES - CONTINUED

Project	Description	Status	Comments
Policies and Procedures Update	Complete annual policies and procedures update.	Ongoing	Potential amendments to the Commission's Fee Waiver & Refund Policy will be presented at the October 9, 2013 hearing. A complete review of the Commission's policies and procedures will be presented in February 12, 2014.